



**Western Oregon University Board of Trustees:
Academic & Student Affairs Committee
Meeting No. 4 October 14, 2016
Public Site: Richard Woodcock Education Center, Room 102
8:30 – 10:00 AM**

AGENDA

- (1) Call-to Meeting / Roll Call**
- (2) Approval of April 15, 2016 Draft Minutes**
- (3) Report / Update items**
 - (a) Northwest Commission on Colleges & Universities (NWCCU)**
 - (b) Enrollment – Oct 7, 2017 M-report**
- (5) Adjournment**

DRAFT MINUTES

**WESTERN OREGON UNIVERSITY BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE (ASAC)
REGULAR TELEPHONIC MEETING
APRIL 15, 2016
OCHOCO ROOM, WERNER UNIVERSITY CENTER
10:00-11:30 AM**

DRAFT COMMITTEE MINUTES

(1) Call-to-Meeting and Roll Call

Committee Chair John Minahan called the committee meeting to order at 10:05 AM and called roll. Trustees Minahan, Cornelia Paraskevas and Lane Shetterly—were present. Trustees Gloria Ingle and Sophia Llamas were unavailable; quorum present. Provost and Vice President for Academic Affairs Stephen Scheck and Vice President for Student Affairs Gary Dukes were present. Invited guests Dr. Mark Girod, Dean of the College of Education and Associate Provost David McDonald were also present.

(2) Approval of January 8, 2016 Draft Minutes

Trustee Shetterly moved approval of the minutes as written; Trustee Paraskevas seconded; minutes unanimously approved.

(3) Action Items

(a) Educator Equity in Teacher Preparation Institution Plan (HB 3375)

Dean Mark Girod reviewed the proposed plan with the committee. Committee recommends moving the plan, with minor modifications for greater cultural inclusiveness, to the full Board for adoption at the April 27, 2016 Board meeting. Girod will make the requested edits prior to submission to the full Board. Trustee Shetterly moved to accept the proposed plan, with the minor amendments; Trustee Paraskevas seconded; plan unanimously approved to be recommended to the full Board.

(b) Graduate Certificate – Dual Language/Bilingual Education

Dean Mark Girod reviewed the proposed graduate certificate and its value to serving state need for bilingual educators – especially in Spanish. Trustee Shetterly moved to accept the proposed graduate certificate; Trustee Paraskevas seconded; graduate certificate unanimously approved to be recommended to the full Board.

(4) Informational Items

(a) Provost & Vice President for Academic Affairs

Scheck briefed the committee on the wrap-up of the NWCCU site visit. The university leadership believes the site visit went well, appreciated robust participation by board members, no unforeseen outcomes. We will have the opportunity to review the formal report and to make editorial suggestions to correct fact errors, only. President Fuller will be present at the June NWCCU Commissioners meeting where the report will be formally acted upon by the Commission.

Scheck invited Associate Provost David McDonald to brief the committee on new freshman admission standards for fall 2017. The admission standards have been approved by President Rex Fuller.

(b) Vice President for Student Affairs

Dukes reported that planning for the new student health & counseling center is going well; request for bids from contractors should occur in early May.

Dukes noted that student co-curricular programming is picking up as we move closer to the end of the academic year; multiple assemblies/celebrations; student body election season has commenced.

(5) Adjournment

Chair Minahan asked for any further discussion, hearing none, he thanked all for their participation and asked for a motion for adjournment. Trustee Shetterly moved adjournment; Trustee Paraskevas seconded; meeting adjourned at 11:10 AM.

Academic Effectiveness

October 14, 2016

Dr. Sue Monahan, Associate Provost for Academic Effectiveness

Dr. Dan Clark, Director, Center for Academic Innovation

www.wou.edu/assessment

Our program's goal is to support WOU's accreditation efforts, especially the efforts of our faculty and staff as they:

- Align – coordinate our teaching efforts
- Assess – study learning as a community of scholars
- Evolve – use what we learn to improve
- Shine – celebrate our successes

Our work builds the university-wide systems that will allow us to produce these deliverables for the NWCCU one-year report by September 2017.

- *Published course outcomes:*
 - All courses will have meaningful, assessable and verifiable outcomes that will be on our websites and in our syllabi. Target date: March 31, 2017.
- *Published program and degree outcomes:*
 - All programs and degrees will have meaningful, assessable and verifiable outcomes that are in our catalog and on our websites. Target date: October 28, 2016.
- *Published curriculum map of general education*
 - All general education courses will report alignment with our five ULO's and identify assignment(s) where students demonstrate achievement of these ULO's. This will be published on the university's website. Target date: April 30, 2017.
- *Published curriculum maps for all programs:*
 - All program courses will report alignment with program outcomes and ULO's on university as well as program/department/division websites. Target date: August 31, 2017 with data available by March 31, 2017.
- *Evidence that we have a university-wide process for assessment of general education and undergraduate learning outcomes*
 - Faculty from multiple academic areas are piloting our university-wide assessment process this year. The group will help develop a new mathematics course that will better meet the needs of today's Bachelor of Science students. This group will also review student work from existing Q courses and provide feedback to instructors. The group will report findings to Faculty Senate's General Education Committee. Target date for completion of review: June 30, 2017.
 - Writing and inquiry & analysis are focal outcomes for university-wide assessment in 2017-18.
 - Graduate programs are assessing two graduate learning outcomes – writing and analytical inquiry – across programs this year. A team of graduate faculty has met, agreed upon a *writing* standard, and made plans to collect student work (i.e., exit projects) and reconvene in June to assess, discuss and decide on next

steps. A team of graduate faculty will convene separately to develop a standard for analytical inquiry that is adaptable across programs, and plan for spring collection and assessment of student work. Target date for completion of review: June 30, 2017.

- *Evidence that we have a university-wide process for assessment of program outcomes at the graduate and undergraduate levels*
 - We will be able to report on our process, and show evidence that programs are using the process to assess student learning and improve. Target date: December 31, 2016.

We support other aspects of accreditation as requested. Additional information on our processes and progress can be found at: www.wou.edu/assessment.

DATA ITEMS	NUMBER	PERCENT
Total Students	5362	
Male	2011	0.375
Female	3347	0.624
Unknown Sex	4	0.001
Single	7	0.001
Married	1	0.000
Unknown Marital Status	5354	0.999
Resident	4066	0.758
Non-Resident, Other State	902	0.168
Non-Citizen Alien Resident	89	0.017
Foreign	304	0.057
American Indian/Alaskan Native	88	0.016
Asian	224	0.042
Black	194	0.036
Hispanic	708	0.132
Hawaiian/Pacific Islander	146	0.027
White	3492	0.651
Two or more races	8	0.001
Declined to Respond	196	0.037
Foreign (Ethnicity not Reported)	306	0.057
Continuing	3617	0.675
Readmit	140	0.026
New Students	1605	0.299
New Freshman	845	0.158
Freshman/Transfer	93	0.017
Continuing Freshman	376	0.070
Sophomore	918	0.171
Junior	1112	0.207
Senior	1395	0.260
Post Bacc / Non-Graduate	61	0.011
Graduate Masters	496	0.093
Post Baccalaureate	0	0.000
Non-Admit Undergraduate	24	0.004
Non-Admit Graduate	42	0.008
Overpaid Students	722	<452,207.59>
Fully Paid Students	2370	0.00
Under Paid Students	1908	3,435,447.27
No-paid Students	362	974,300.05
Total Owed College		3,957,539.73

ESL Counted in this report (Not counted in SCARF): 0
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