



**Western Oregon University Board of Trustees:
Academic & Student Affairs Committee
Meeting No. 11 – October 3, 2018
Public Site: Werner University Center, Ochoco Room
12:30 – 1:30pm**

MINUTES

The meeting was called to order by Chair Lane Shetterly. Committee members present: Zellee Allen, Lane Shetterly, Malissa Larson. Staff present: Erin Baumgartner (Associate Provost), Gary Dukes (VP for Student Affairs), LouAnn Vickers (President's Office), and Rob Winningham (Interim Provost). Not present: Lydia Muniz, Zoë Chan-Tuyub

The July 9, 2018 meeting minutes were not approved because there was not a quorum.

There were no action items for this meeting.

REPORT & DISCUSSION ITEMS:

Rob Winningham stated that the Organizational Leadership Master of Arts Program was approved by the Provost Council and was being reviewed by Higher Education Coordinating Commission (HECC).

Rob Winningham gave a brief overview of efforts to start offering classes at Chemeketa Community College's Center for Business and Industry. There will be select courses offered beginning Winter 2019 and beginning Fall 2019 we anticipate offering programs in Organizational Leadership, Psychology, Criminal Justice, Business, Interdisciplinary Studies, Information Systems, Liberal Studies and a Certificate in Professional Writing. The courses will generally be offered in hybrid format with most courses meeting once a week in the evening or on Saturdays. This program is primarily designed for the working professional.

Doctor of Physical Therapy (DPT) update was given by Rob Winningham. Last year 1000 prospective students applied for 100 spaces at George Fox University and Pacific University, indicating a very high need in the state. A program proposal is scheduled to be submitted into the Faculty Senate Curriculum Portal this fall. The full approval process, including national accreditation for physical therapy programs could take approximately two years. This would be WOU's first doctoral program. The program could generate significant revenue and has the potential to bring undergraduates to WOU to prepare for graduate programs in health science and healthcare fields.

Rob Winningham shared ideas to improve retention that were generated by an external report conducted by Hanover. By targeting students who are at risk of not continuing WOU

could improve retention rates. We are considering a number of efforts to target at risk students, give them the support needed to succeed, and possibly have a cohort of students complete courses that are often a barrier for graduate (e.g., math courses) in their first quarter, in smaller classes with greater levels of mentoring and support.

Erin Baumgartner discussed General Education revision efforts and support that is being given to faculty to create new courses for the general education curriculum. For example, each week during fall term Shaun Huston, First Year Seminars (FYS) Coordinator will be offering workshops to help faculty create FYS courses.

Erin Baumgartner discussed new faculty orientation and professional development opportunities that will be offered year round, as opposed to doing all new faculty orientation in a single day or week, as has been done in the past. These opportunities are generally available to other faculty as well.

There will be a number of efforts focused on civility, equity, and speech on campus this year. Dr. Stokes-Dupass is a diversity expert and will present on February 1, 2019. Dr. Asao Inoue is a racial bias in the evaluation of writing discussion expert and will present on October 29, 2018. A working lunch with President Rex Fuller, Vice President Ryan Hagemann, Interim Provost Rob Winningham, and Faculty Senate Executive Committee will take place on October 12, 2018 in order to discuss speech on campus. Associate Provost Erin Baumgartner is beginning conversations with the goal of convening opportunities to discuss gender equity on campus. Chairperson Shetterly asked if this was in response to an incident and it was stated that these efforts are more proactive in nature as opposed to being in response to a particular incident.

Gary Dukes gave an enrollment update. He stated that freshman enrollment is up 3% compared to the same time last year but transfer student enrollment is down about 7%. It was noted that while transfer enrollment is down, compared to last year, it is not down as much as community college enrollment is down, indicating that we are attracting a larger proportion of a dwindling pool of potential students. Zellee Allen asked if historical trends are being analyzed or if these changes could more statistical error. It was stated that there has been a multiyear trend toward lower enrollments at WOU and at many similar institutions.

Gary Dukes described a successful set of activities to support new student week. Participation rates for these new student events were higher than in previous years.

Gary Dukes discussed how the Spin Bike Share Program has been discontinued by the vendor due to poor fiscal performance. WOU has searched for an alternative program but they would cost the university approximately \$5000 per month, in addition to the cost of each bike use.

Gary Dukes described how each fall WOU teams up with the Monmouth Police Department and walk around neighborhoods in Monmouth that have a high concentration of students, to promote being good neighbors and make our students aware of local laws and ordinances, which might affect them. This year Tina Fuchs, Dean of Students, Rebecca Chiles, Director of Campus Public Safety, Officer Braden Smith with Campus Public Safety, Chief Tallan of the Monmouth Police Department, and three of his officers. We were well received in the neighborhoods by both students and residents.

Gary Dukes gave updates regarding reorganizations within Student Affairs. Tina Fuchs is now the Associate Vice President for Student Affairs and Dean of Students and oversees the Dean of Students Cluster, which includes Housing, Dining, Student Conduct, Multicultural Student Services and Programs, Service Learning and Career Development and Mailroom. Malissa Larson is now Assistant Vice President for Student Affairs and oversees the Wellness Cluster, which includes Office of Disability Services, Student Health and Counseling Center, Abby's House, and Veterans Resource Center. Patrick Moser is now Assistant Vice President for Student Affairs and oversees the Student Engagement Cluster, which includes Student Engagement (Greek Life, ASWOU, Student Activities, Student Media), Werner University Center Operations, Wolf Store, and Conference Services. Gary Dukes will continue to directly oversee Admissions, Financial Aid, Campus Recreation, Student Support Services and Upward Bound along with Assistant and Associate Vice Presidents.

The days and times for the next two Academic and Student Affairs Committee were set:

- December 5th, 2018 1:30-3:00pm
- April 1st 9:00-10:30am

The meeting was adjourned.

Minutes prepared by Interim Provost Rob Winningham