

Faculty Senate Minutes
March 10, 2015

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order: 3:31 p.m.
2. Call of the roll (by circulation of sign-in sheet)
Senators in attendance: David Foster, Paul Disney, Bojan Ilievski, Michael Freeman, Kevin Helppie, Bob Hautala, Claire Ferraris, Patricia Gimenez, Cornelia Paraskevas, Thomas Rand, Camila Gabaldon, Michael Baltzley, Matt Ciancetta, Bryan Dutton, Shaun Huston, Isidore Lobnibe, Mike Olivier, Carmen Caceda, Melanie Landon-Hayes, Tracy Smiles
Officers in attendance: Laurie Burton, Erin Baumgartner, Katherine Schmidt
Ex-Officio in attendance: Mark Weiss, Jenessa Ross
3. Corrections to and approval of minutes from previous meeting
Approved as posted
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). The Executive Committee is working on a plan for establishing a procedure for nominating governing board faculty candidates, we will report on this Spring term.
 - ii). It is time to form the Nominating Committee:
 - a. Per the bylaws, this is chaired by the past president, Tad Shannon,
 - b. A second member of the Executive Committee - Erin Baumgartner has agreed to serve and two members from the current Faculty Senate.
 - c. We need two volunteers from the current Faculty Senate
 1. Matt Ciancetta
 2. Tracy Smiles
 - d. Election of officers takes place during the second Faculty Senate meeting in April.
 - iii). Katherine discovered there was some inconsistency with the way that the number of senators per division is computed. Please see posted powerpoint - "How Many Senators" linked to Faculty Senate website
 - a. Language in bylaws is clear on procedure for counting, but not for determining "major fraction thereof".
 1. Historically 1-10 FTE gets 1 senator, 2-20 FTE gets 2 senators, etc.
 2. Mathematically, rounding (which is what "major fraction thereof" seems to imply) would imply that this historical method is incorrect, and 1-14.4 FTE would get 1 senator, 14.4-24.4 would get 2 senators, etc.
 - b. Senate should discuss and determine policy to be clarified in by-laws
 1. Current Senate makeup appears to be a mix of the historical and mathematical methods.

2. Perhaps it makes sense to eliminate reference to “major fraction thereof” to solve problem.
 3. Rounding method appears to discriminate against smaller divisions.
 4. There is a practical consequence of potentially creating a body that is too large to be staffed.
 - c. Divisions could elect less than their allocated number.
 - d. Motion to retain historical method to assign Senator with every fraction of 10, with clarification in by-laws.
 1. The intervals at which senators are added would be included in the by-laws.
 2. Request to take back to Division.
 3. Will be discussed at first meeting in April.
- 4.2. Mark Weiss, University President
- i). Ryan Hagemann is in-house counsel and board secretary, officially joining WOU on July 1 2015.
 - ii). Separate Board of Trustees meetings for Governing Board and Foundation occurred last week.
 - a. Action by Governing Board – endorsement of administration’s recommended tuition increase, also endorsed by students, in range of 2-4%. Hope to maintain closer to 2%
 - iii). Presidents of TRU universities made presentations together to Education Committee of Oregon Senate to discuss need for funding at minimum of 2008 level.
 - a. Current funding levels are 20% less for 20% more students as compared to 2008.
 - b. Oregon disinvestment in higher education has led to tuition hikes, making higher education inaccessible for too many Oregonians.
- 4.3. Stephen Scheck, University Provost – No report this week.
- 4.4. Janessa Honda for Corbin Garner, ASWOU President.
- i). Congratulations on arrival of Baby Oliver.
 - ii). General Elections are live on OrgSync. Please encourage students to participate.
 - a. Recommendation to visit classes to encourage student participation.
5. Consideration of Old Business
- 5.1. Spanish Program & Courses
- i). Business Division will not be able to provide additional courses to support the Professional option
 - ii). Motion to approve
 - a. Passes unanimously
- 5.2. Teacher Ed Program Change
- i). How is the reduction in requirements and reduction in credits going to streamline the degree if there are not 180 credits included in the major?
 - a. They cannot get into classes they need and so are taking electives to fill schedule.
 1. Financial aid considerations play a role in this.
 - b. There are electives and courses that are not required for licensure tests.

- c. Students are not progressing through and there is a teacher shortage in the State.
 - 1. Some TSPC requirements also are roadblocks due to licensure.
 - ii). Motion to approve
 - a. Passes unanimously
- 5.3. ARC Incomplete Policy
 - i). What kind of options will faculty have for final grade designation? Could I be chosen as a final grade? Students in the Criminal Justice System might not be able to finish within the 24-month period.
 - a. Petition process could address this concern.
 - b. Addition of I to the drop-down menu would allow I to be assigned as a final grade.
 - ii). Opposition to having incomplete grade completely disappear from transcript from Humanities Division. Transcript should reflect total picture of student's academic career
 - a. Behavioral Sciences Division feels that transcript should reflect student completing coursework successfully and that the I should be removed.
 - b. Business Division supports completely eliminating the I from the transcript.
 - c. Health and Exercise Science supports eliminating the I from the transcript.
 - iii). Natural Sciences and Mathematics requests clarification of "work is satisfactory" to "student has a passing grade" in Part A.
 - a. There is a necessity to clarify that passing grade at time incomplete is contracted is "based on the current work to date".
 - 1. Flexibility on part of instructor is important.
 - 2. Should be clarified in each Incomplete contract.
 - iv). Natural Sciences and Mathematics requests clarification in Part C of "24 months or graduation" to "24 months or awarding of diploma"
 - v). ASWOU requests clarification of recourse if Professor is on sabbatical and an extension is needed.
 - a. Contract should allow Division Chairs to assist with this.
 - vi). Motion to keep language in place regarding when quality is satisfactory to maintain flexibility and discretion to professor.
 - a. Motion passes with 18 in favor and 3 opposed
 - vii). Motion to add I to a drop-down menu as a permanent grade.
 - a. It is necessary to clarify and denote what that I represents.
 - b. Students would have to take and earn a separate grade for the course should they choose to take it again.
 - c. Motion passes with 12 in favor, 3 opposed, and 6 abstentions
 - viii). Motion to maintain I on transcript
 - a. Motion fails with 7 in favor, 12 opposed, and 2 abstentions
 - ix). Motion to approve amended contract
 - a. Include clarifying language on awarding of diploma.
 - b. Motion passes unanimously
- 5.4. ARC Revised Catalog Graduation Requirements display
 - i). Corrections and updates
 - a. Correction of typographical errors
 - b. Return to use of ranges of credits
 - c. Clarifications from HEX
 - ii). Policy change recommendations should be referred to ARC

- iii). Item 4 under “All undergraduates” does not appear to align to current catalogue
 - a. Seems very ambiguous language
 - b. Refer to course sets- Sue will correct.
- iv). Request that there be grace period to fix minor scale errors without full-scale catalog process.
- v). Concerns regarding opening paragraph describing AB and spelling out benefits should be done for all degrees. Alternative proposed by Social Sciences and in review by Dean Monahan and Provost Scheck.
- vi). Motion to adopt streamlined representation of degree requirements with understanding that once implemented we will have a chance to recognize problems and needed changes, which can be made.
 - a. Does this need to be subject to a vote if we’re just changing how we package information?
 - b. Friendly amendment, any changes that come forward should be vetted through Dean Monahan and the Faculty Senate Executive Committee.
 - c. Motion passes unanimously.

6. Consideration of New Business

6.1. Tobacco-free WOU (Savannah Phillips, Stephanie Delker, Elizabeth Hernandez, and Mackenzie Lafferty)

- i). Presentation linked to Faculty Senate website.
- ii). Dissemination of policy options and FAQs.
- iii). Hope to implement a policy in Fall 2015.
- iv). 1514 campuses nationwide are smoke free, 2/3 are tobacco free
 - a. OSU is smoke free; UofO tobacco free
- v). Potential positive impacts on lost productivity, health care costs, maintenance costs,
- vi). Campus support 2011-2014 is 74% in favor policy change, 21% in favor of no policy change, 5% undecided.
 - a. Recently updated data reflects 79% support in favor of policy change.
- vii). Proposed policy prohibits use of all tobacco products on campus grounds.
 - a. Enforced for faculty and staff year one
 - b. Educational awareness for students year one, including social norm changes and information cards, with enforcement second year.
 - c. Public safety could be tasked with enforcement if unaware of smoker is visitor, student, or faculty staff.
- viii). Current smoking areas could be eliminated from campus or perhaps moved to edges of campus.
- ix). Tobacco use is not a constitutionally protected right and University has ability to set policy that impacts health and wellness of employees.
- x). Enrollment rates are expected to be unaffected based on data from other Universities adopting similar policies.
 - a. Students required to live on campus in Freshman year, but Residence halls are already tobacco free.
- xi). Culturally diverse student concerns will be addressed through Student Health and Counseling Center and International Student Support Office.
- xii). Spring 2015 policy will be presented to WOU Governing Board.
- xiii). Request for letter of support from Faculty Senate provided to Craig Wimmer supporting whichever policy is endorsed.

Motion to extend meeting to go no later than 5:15 pm

Motion passes unanimously.

6.2. LEAP Committee proposal on General Education Learning Outcomes (Stewart Baker, Gay Timken)

- i). Second Charge to committee- which outcomes are most appropriate for General Education
 - a. Document linked to Faculty Senate webpage.
- ii). Short-term, all Leap Outcomes approved for General Education (GELOs).
- iii). Over next three years, gather assessment data on General Education.
 - a. Using VALUE rubrics adopted by Faculty Senate.
- iv). Spring 2018 revisit GELOs based on assessment data.
- v). Additional recommendation that Faculty Senate designate a committee to oversee the initial assessment of GELOs and identify next steps for the University.
 - a. Should not be ad hoc, but represent ownership of General Education and Assessment by Faculty Senate.

7. Informational Presentations

7.1. Shared Governance draft (Ryan Hagemann, WOU counsel and WOU Board secretary).

- i). Draft document linked to Faculty Senate website.
- ii). Process overview- Senate Bill 270 creating Universities with Governing Boards is that they inherit all existing policies until governing board decides to do something else.
 - a. There are about 550 such policy statements.
 - b. Chancellor is also authorized to repeal policies that are no longer relevant or necessary.
 - c. There are also documents that a board needs to address in its' own voice.
 - d. Shared Governance is unique and important because State Board did not have established policy on this item.
 1. Important to engage all stakeholders prior to Board addressing this policy.
 2. Much of document is restatement of current university practice and borrowed from best practices documents.
- iii). President's role under Faculty Senate Section includes items defined by State law.
 - a. Statutory role of President of University as President of the Faculty, but Representative body also elects a Chair or President.
- iv). Comments requested by end of March, to Ryan by email.
 - a. Packet will be provided to board members with all comments included.
 - b. Laurie will disseminate information

7.2. Dan Clark, Director Extended Programs and the Center for Teaching and Learning

- i). No comments

7.3. Bill Kernan, Director University Computing Services

- i). Report postponed to next meeting in the interest of time.

8. Adjournment: 5:09 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)