

Faculty Senate Minutes April 14, 2015

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m. *Better Know a Colleague* (informal gathering, optional)

3:30 – 5 p.m. *Business Meeting*

1. Call to order: 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet)
Senators in attendance: David Foster, Bojan Ilievski, Scot Morse, Michael Freeman, Doris Cancel-Tirado, Bob Hautala, Claire Ferraris, Cornelia Paraskevas, Thomas Rand, Camila Gabaldon, Michael Baltzley, Matt Ciancetta, Bryan Dutton, Shaun Huston, Scott Tighe, Mike Olivier, Carmen Caceda, Melanie Landon-Hayes, Mickey Pardew (for Tracy Smiles)
Officers in attendance: Laurie Burton, Erin Baumgartner, Katherine Schmidt
Ex-Officio in attendance: Steve Scheck, Zach Moffatt, ASWOU Senate President
3. Corrections to and approval of minutes from previous meeting
Approved as posted
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). Approved Curriculum
 - a. HST 201, 202, 203 split into HST 201, HST 202, HST 203
 - ii). Karen Sullivan Vance's April 3 email announcing spring faculty advising training workshops. These workshops are a direct result of faculty and staff conversations at the EAB Student Success forums we held during the fall and winter terms. Please share this with your divisions and email Karen directly for more information.
 - iii). Informational Level I Advisor Training and Development
 1. Friday, April 17th, 9:00 - 11:00 a.m. Hamersly Library Room 108
 2. Friday, April 24th, 9:00 - 11:00 a.m. Hamersly Library Room 108Relational Level II Advisor Training and Development
 3. Friday, April 17th, 1:00 - 3:00 p.m. Hamersly Library Room 108
 4. Friday, April 24th, 1:00 - 3:00 p.m. Hamersly Library Room 108
 - iv). Student Conduct Council requesting faculty nominations. Memo posted on faculty senate website. Feel free to contact Laurie or Student Conduct Council directly.
 - v). Pastega Awards
 - a. Congratulations to Dr. Kevin Walczyk the 2015 Mario & Alma Pastega Award winner for Excellence in Scholarship and to Dr. Maureen Dolan the 2015 Mario & Alma Pastega Award winner for Excellence in Teaching.
 - b. Everyone is encouraged to attend the awards ceremony on Thursday, April 30 at 3:30 p.m. (Willamette Room). (Posted at wou.edu/facultysenate)
 - vi). Faculty Senate Executive Committee Nominations for 2015 – 2016
 - a. Per the email sent by the chair of the Nominating Committee on April 10, the candidates for office are:
 1. President: Laurie Burton
 2. Vice President: Katherine Schmidt
 3. Secretary: Melanie Landon-Hays

- b. Nominations from the floor
 - None
- c. Election for officers will be conducted by ballot at our second April meeting, April 28.
- d. Nomination and election of at-large senators will take place during our May meetings.
- vii). Method for electing WOU Board faculty representatives
 - a. Last spring, the Executive Committee was charged with determining a method for electing the WOU Board faculty representatives.
 - 1. The term for our current board member, Cornelia Paraskevas, is September 14, 2014 through June 30, 2016.
 - 2. Our proposed method is outlined in the memo WOU Board Faculty Representative Recommendations posted at wou.edu/facultysenate.
 - i. The Executive Committee requests that you take this proposed method to your divisions for discussion and we revisit the topic at our second April meeting.
 - ii. Next year's Executive Committee will work with Cornelia to develop some potential questions to which candidates can respond.
- viii). Number of senators motion on the floor
 - i. From our March meeting, there is a motion to retain the historical method of assigning senators per every fraction of 10 FTE, with clarification in bylaws (the intervals at which senators are added would be included in the bylaws).
 - ii. For a description of this historical and the current posted bylaw methods, as well as updated division representative numbers based on these two options and on recently received corrections to the number of TT and NTT faculty (winter term 2015), see the document Number of Senator Bylaw Options linked to wou.edu/facultysenate.
 - iii. Library faculty request that .5 FTE for NTT faculty be considered in the next discussion of the bylaws.
 - iv. Motion passes unanimously.
 - v. The number of senators for 2015-2106 are therefore:
 - Behavioral Science: 2 senators
 - Business & Economics: 2 senators
 - Computer Science: 1 senator
 - Creative Arts: 4 senators
 - Deaf Studies and Professional Studies: 2 senators
 - Health & Exercise Science: 2 senators
 - Humanities: 4 senators
 - Library & Media Services: 1 senator
 - Natural Science & Mathematics: 4 senators
 - Social Science: 4 senators
 - Teacher Education: 3 senators

4.2. Mark Weiss, University President- No report this week

4.3. Stephen Scheck, University Provost

- i). Gave regrets for President Weiss; President Weiss is with the Dr. Richard Woodcock party discussing the new College of Education building.

- ii). Thanks to faculty for engaging in Presidential campus interviews
 - a. Opportunity to meet new President on Thursday.
 - iii). Added congratulations to Pastega award winners.
 - iv). Senate webpage contains memo regarding incomplete grade policy.
 - a. Under item 1 on memo, Provost's office rejected Faculty Senate motion to retain a permanent I grade as part of the dropdown menu. Petition processes already exist for the student who is in a unique situation that necessitates further time extension, with faculty approval.
 - b. Graduate Affairs Committee will be meeting to endorse a similar policy
 - v). Skunkworks Round 2
 - a. \$39,000 in proposals for \$20,000 available funds; \$27,000 awarded.
 - b. Provost summarized the awards issued: on-line delivery for LACC Biology 100 series; multi-department graduate certificate in leadership; assessment mapping of LACC Earth Science 100 series to LEAP learning outcomes; improvement of Banner catalog to more effectively interface with department websites and provide student access for register-related business.
 - vi). Noted that the Major program evaluation task has created some consternation. Encourages units to continue with project so that we have done due diligence addressing our national comparison for each degree program. This is a measure to ensure quality in our curriculum.
 - vii). Provosts' council refining role for the HECC in vetting degree proposals. Currently conflicts in proposals relate to adverse financial impacts on one University by a new program at another University.
 - a. SOU and EOU are both submitting a variety of program proposals related to retrenchment and program sustainability.
 - b. At WOU, M.S. in Deaf and Hard of Hearing Education is scheduled for review in first week of May.
 - viii). Phi Kappa Phi induction April 15 in Pacific room at 7 pm.
 - ix). Students in community have positive things to say about WOU, especially their professors.
- 4.4. Zach Moffatt for Corbin Garner, ASWOU President
- i). ASWOU elections happening on campus
 - a. Campaigning in classrooms not allowed per ASWOU bylaws.
 - b. Student initiative referred to is part of ASWOU elections

5. Consideration of Old Business

5.1. Tobacco-free WOU

- i). Follow up and answer questions related to previous presentation.
- ii). Letter of support options
 - a. Tobacco free-all tobacco products, including e-cigs and chewing tobacco.
 - 1. Would not include nicotine patch or gum.
 - b. Smoke free would not include chewing tobacco.
 - c. Nothing-maintain current policy
- iii). Are there any specifics regarding communication between campus group and City of Monmouth in coordinating policy?
 - a. After moving forward with campus plan, request assistance from city to maintain campus boundaries, streets and sidewalks.

- b. Policy could not be enforced on city property- streets and sidewalks.
 - c. This is a common issue for Universities; Willamette for example, discussed with City of Salem and gained authority to apply policy in those areas.
 - d. City has indicated they would be happy to be approached with this issue.
- iv). Motion to support tobacco-free policy and instruct Executive Committee to draft letter to disseminate to the WOU President, the incoming WOU President, and incoming WOU Board.
- a. Suggestion to bring policies on line all at once rather than phasing in.
 - 1. Students are concerned about transition for continuing students used to current student culture.
 - 2. The new Tobacco-free WOU policy would be in place for fall 2015, but there is the provision of time to provide education and use an informative rather than punitive approach.
 - 3. A warning could still be provided once if there is an immediate and full institution of the policy and grace period and phase in with respect to penalties.
 - 4. It does take time to change tobacco use behavior to such a highly addictive substance.
 - 5. It does not make sense to engage in a year-long period where we say we are tobacco free but some are still allowed to smoke or use tobacco.
 - 6. Change in building smoking policy in 1989 took place over 1.5 months immediately and people were able to manage.
 - 7. There are also impacts on individuals in child-care center.
 - b. Friendly amendment to implement tobacco-free policy in fall 2015.
 - c. Motion passes with 17 in favor, two abstentions.

5.2. LEAP Committee proposal on General Education Learning Outcomes (Stewart Baker, Gay Timken)

- i). Request for clarification that proposal is about collecting data on current General Education.
 - a. Committee declined to say which outcomes should be assessed in degree programs or in Gen Ed until data is collected.
- ii). Data collection – is the expectation on faculty to gather data? It may be onerous on smaller programs with Gen Ed components to gather data.
 - a. This is beyond the scope of the committee’s charge.
 - b. As an ad-hoc committee, there was not an interest in extending charge and tackling items not in the purview.
 - c. There is a recommendation that another committee form to figure out this data collection in the short term.
 - 1. Executive Committee has been having extensive conversation about what the new committee to tackle data collection and assessment might look like and have as a charge.
 - d. Many departments have a mechanism for degree programs, but not for Gen Ed.
 - 1. Annual department reports might include assessment criteria provided by Deans and align to LEAP.
 - 2. Faculty can provide data in form of student work from Gen Ed courses that align to proposed GELOs. Identify at least one GELO that a Gen Ed course focuses on and sample student work that aligns to that primary outcome.

3. What is needed is a committee to receive that work, analyze what we are seeing and interpret that data.
 4. Campus-wide committee is recommended because General Education should belong to the entire University and we build our academic programs on that foundation, but should be a Faculty Senate suggestion.
 - e. Workload issues might be contingent on department needs. For example, smaller programs that focus on Gen Ed to focus on those Gen Ed outcomes rather than degree program outcomes.
 - f. Request for data gathering should be combined with a recommendation for the committee to engage in that activity.
- iii). Motion to approve item 1 of the proposal to in the short term use all of the approved ULOs as GELOs
- a. Motion passes with 18 in favor and 1 abstention.
- iv). Motion that Executive committee meet with representatives of administration and ad hoc LEAP committee to establish next steps of LEAP implementation process and the role of the faculty in this process
- a. Motion passes unanimously.

6. Consideration of New Business

6.1. Bylaws and Charter update (2014 - 2015 Executive Committee)

- i). Executive Committee met at end of fall term to review the current Bylaws and Charter posted on the Faculty Senate website
 - a. Clean up terminology and alignment of Bylaws and Charter.
 - b. Moved items from the Charter to Bylaws that actually related to Bylaws and procedures.
 - c. Comments solicited from past presidents, and then incorporated.
- ii). Proposed Bylaws and Charter are linked to Faculty Senate website.
 - a. Please take back to your divisions for review and commentary. Send directly to Executive Committee for discussion at next meeting.

7. Informational Presentations

7.1. Rob Troyer, Update on International Student Support

- i). OIED exists to recruit students and advise into first term, ISS exists to support them once they are here.
- ii). WR 115 has grown from 4-5 sections to 6 each year along with WR 135 and LNG 136 for international students.
- iii). Conversation partners program up to an average of about 30 dyads partnered for informal conversations.
- iv). First-year experience teachers are revising term-length orientation
- v). English tutoring center open M-R 12-5 p.m.(APSC) and 7-10 p.m.(library). Last term formally provided 120 hours to 54 international students, although numbers are probably higher.
- vi). New international advisor is working with international students to maintain success in advising across longer-term academic career.
- vii). Monitoring of students on Academic Warning and Probation with counseling.
- viii). Smart pens checked out to students to help students record lectures to assist with listening in class.

- ix). Translators (non-internet connected) purchased to allow students to use on tests.
- x). Assistance with proctoring tests to allow international students additional time on written tests.
 - a. This differs from ODS accommodations, much less formal without legal regulation if we think it is appropriate for linguistic needs.
 - b. How do faculty determine if that support is needed? The Provost's office can follow up with ODS to determine ramifications.

7.2. Cornelia Paraskevas, Presidential Search Update

- i). The WOU Governing Board and the OUS Board met last on April 7 to discuss candidate selection and the Governing Board met again on April 9 to make a recommendation. The Governing Board chair made recommendations to the Chancellor.
- ii). A confirmation vote by the OUS Board (which is the legal authority) occurs the morning of April 16 as the WOU Governing Board does not have authority until July 1, 2015. The new president will be introduced to the campus at 2:30 p.m. on April 16.

Announcements

7.3. Dan Clark, Director Center for Academic Innovation

- i). New website is active and linked to Faculty Senate webpage.
- ii). Upcoming LEAP assessment round table and workshop 4/15 at 2 pm.
 - a. Focus on core foundations and use of rubrics
 - b. Encore session 4/17 at 2 pm
- iii). Faculty in 21st Century with Sriram Khe series continues 4/15 at 4 pm.
- iv). Summer Online Teaching Institute (SOTI) call for participation.
 - a. Department or division chair letter of recommendation for you to develop an online course and forward to Dean Monahan or Girod.

7.4. Bill Kernan, Director University Computing Services

- i). Discussion of data networks
 - a. There are two core routers now, one in DeVolder and one in the Administrative Building.
 - b. Bill presented a slide show with photographs of the tunnel system at WOU and all of the complicated connections; see Bill's blog for more details.
 - c. The redundant system, when completed, will help with preventing network outages.

8. Adjournment 4:55 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)