

**Faculty Senate Minutes**  
**November 11, 2014**

*Primarily paperless, [wou.edu/facultysenate](http://wou.edu/facultysenate)*

**3:15 – 3:30 p.m.**

*Better Know a Colleague* (informal gathering, optional)

**3:30 – 5 p.m.**

*Business Meeting*

1. Call to order: 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet)  
Senators in attendance: David Foster, Bojan Ilievski, Diane Tarter (for Michael Freeman), Michael Phillips, Doris Cancel-Tirado, Bob Hautala, Claire Ferraris, Cornelia Paraskevas, Thomas Rand, Camila Gabaldon, Michael Baltzley, Matt Ciancetta, Bryan Dutton, Shaun Huston, Isidore Lobnibe, Mike Olivier, Carmen Caceda, Mickey Pardew, Tracy Smiles  
Officers in attendance: Laurie Burton, Erin Baumgartner, Katherine Schmidt  
Ex-Officio in attendance: Stephen Scheck, Kellon Hughes (for Corbin Garner)
3. Corrections to and approval of minutes from previous meeting  
Approved
4. Institutional Reports
  - 4.1. Laurie Burton, Faculty Senate President
    - i). Senate page
      - a. Recently added a drop-down menu with Presidential search site and WOU Board site links in drop down menu. “useful web links”.
      - b. Committees page has been updated and will continue to be updated.
      - c. Email suggestions or updates to Laurie
    - ii). The ARC is planning to work on recommendations regarding the AB Common Core and the AB admission requirements. If your division has additional concerns, please share them with your divisional ARC member.
    - iii). Per Provost Scheck’s request, a member of the Division of Extended Programs will serve as an ex-officio member of the AIC committee. This choice was vetted through the Executive Committee and the chair and membership of the AIC committee.
    - iv). IFS still needs an additional representative. Next meeting scheduled November 21-22 here at WOU. Thanks to Ike for his service but as an independent school we should have both of our available representatives participate. Please announce at your divisions.
    - v). Formation of Committee on Committees
      - a. Per Article II of the Faculty Senate Bylaws, the duties of the Executive Committee include making recommendations to the Senate regarding committee structure, committee charges and formation of new committees.
      - b. Because there were many concerns raised about the method of forming the proposed General Education Committee membership and charge, Katherine

Schmidt is withdrawing her proposal presented as new business at the October 28 meeting

- c. Per Article VII of the Faculty Senate Charter, Section 2, the Executive Committee now deems it necessary to select from our own membership a Committee on Committees to advise senate it on matters pertaining to structure, charge, and functioning of committees, and in particular, the issue of the proposed General Education committee.
- d. We have prepared a specialized charge for the Committee on Committees:
  1. Work through concerns raised (we will provide a list for the committee),
  2. Determine the committee membership,
  3. Craft the committee charge and vet proposed charge with the current Academic Requirements, Curriculum and Writing Intensive Committee chairs, each of whom will serve in an advisory capacity to the Committee on Committees.
  4. Sponsor a committee proposal by the December 9, 2014 Faculty Senate meeting
- e. The Committee on Committees membership should consist of five persons:
  1. Two senators in the first year of their current senate term
    - a. Shaun Huston
    - b. Bob Hautala
  2. Two senators in the second year of their current senate term
    - a. Mike Baltzley
    - b. Doris Cancel-Tirado
  3. One Executive Committee member from last year's Executive Committee
    - a. Tad Shannon

#### 4.2. Mark Weiss, University President

- i). No report

#### 4.3. Stephen Scheck, University Provost

- i). Reporting for both President and Provost
- ii). Gratitude and thanks to veterans for their service
- iii). WOU board of trustee training held on 11/8. Board is clearly very committed group of high caliber individuals. Jim Baumgartner to serve as interim chair.
  - a. Initially, will be meeting monthly for efficiency in advancing WOU goals
- iv). Fall Preview Day – 77 students admitted. Largest number of admitted students ever in Fall Preview event.
- v). Nov 21-22 workshop on exploring Deaf-Hearing Cross-Cultural Dynamics.
- vi). Academic Leadership Group meets 11/12 to review 23 Skunkworks proposals.
- vii). Registrar candidate on campus 11/14-11/15.
- viii). Window of Opportunity
  - a. CTE/DEP repurposing core mission to support faculty in alternative course and curriculum design and establishing management approaches on institution support of enrollment, billing, transcribing of services in non-traditional student market.
  - b. DEP elimination of vacant positions and relocation of individuals to use talents in other areas.
    1. Carla Menear in CJ to assist 8 TT faculty with 400 majors and over 60 minors.

2. Susan Griffin to move to CLAS Dean's office.
- c. Further refinement or growth of CTL/DEP core mission will be dependent upon faculty input.
- ix). Integrity of academic programs and safeguarding sustainability of academic programs. Work environments of faculty are essential part of this mission. Equity in teaching and advising loads, access to classroom and technology environments.
  - a. Business faculty face challenges due to limited number of TT and inordinate numbers of majors/minors/graduate students. Development of new programs for new enrollment streams has stalled without staff to support it. Academic Affairs council will look to ways to provide additional support for that Division. Stability of the business programming affects all programs involved in LACC delivery and nonbusiness-related minors.
- 4.4. Kellon Hughes, ASWOU Vice President for Corbin Garner, ASWOU President
  - i). Incidental Fee Committee has convened.
  - ii). ASWOU hiring director of internal affairs position
  - iii). Ongoing program "walk a mile in their shoes" cultural diversity program
  - iv). Next week Wednesday 11/19 Public Relations program –feedback from students re what they want from student government.
5. Consideration of Old Business
  - 5.1. Reconfiguration of the Writing Intensive Committee  
(Katherine Schmidt, Chair of the Writing Intensive Committee)
    - i). Withdrawal of proposal
    - ii). Approved unanimously
  - 5.2. Psychology Updates
    - i). Motion to approve Major, Minor and course change proposals from Psychology
    - ii). Approved unanimously
6. Consideration of New Business
  - 6.1. LEAP at WOU Proposal  
(Stewart Baker and Gay Timken, co-chairs, Ad-hoc LEAP Committee)
    - i.) Recommendation that WOU adopt a slightly modified version of LEAP aspirations.
      - a. Refer to document "Proposal to Adopt LEAP Outcomes at WOU" linked on Faculty Senate webpage.
        1. Why not critical thinking and practice- critical practice is not something we do. It is an internal process. Combining critical thinking with practice is already captured in other outcomes in a way that creative practice is not. Goal is to embed action and activity in a focused way.
        2. The LEAP aspirations need to be adopted beyond just a place in the catalog, and should be embodied by all faculty. Full definitions may not be included in catalog (no decision on this yet), but should be available elsewhere.
    - ii.) Recommendation that committee continue its work to consider outcomes appropriate for General Education.
    - iii.) Rationale for recommendations:
      - a. Captures essence of institutional aspirations.
      - b. Clearly articulates what it is we say we do.

- c. Provide increased clarity and focus for general education programs and potential campus –wide collaboration.
- d. Established rubrics
  - 1. Are measurable, well developed assessment tools
  - 2. Jumpstart institutional level assessment
  - 3. Allows WOU to demonstrate graduates meet stated learning outcomes
  - 4. Connects to larger national project for liberal arts education.
- iv.) Return to Divisions and Departments for conversations.
- v.) Open fora planned in next weeks to meet and discuss with LEAP committee- announcement to be sent by Sue Monahan. Specific questions can also be addressed to LEAP co-chairs and Divisional representatives.

## 7. Informational Presentations

### 7.1. Status Report on Faculty Evaluations

(Mary Pettenger, Chair of the Joint Committee on Faculty Evaluation)

- i). Informational report on Course evaluation process update linked to Faculty Senate webpage.
- ii). New Platform CollegeNet is endorsed by committee. Students link through portal page or Moodle to platform.
  - a. User friendly and programming immediately available to us.
  - b. Faculty members will be able to more easily access and analyze data.
  - c. Reliable and secure and already in wide use across state
- iii). Core Questions to ask
  - a. Agreement to limit to 10 close-ended questions. Refer to report linked on Senate webpage.
  - b. Student demographic questions
  - c. Open-ended questions ongoing discussion between administration and WOUFT. Tabled for now – goal to get something operational as soon as possible.
- iv). Piloting instrument this Fall to gain a functional evaluation process.
  - a. Rationales for tenured faculty or junior faculty to be pilot groups. Committee will be working with administration and union to plan.
- v). Varying proposals to encourage student participation.
  - a. Paper is too inefficient and expensive.
  - b. Committee’s charge includes continuing to look at this issue.

### 7.1. Dan Clark, Director Extended Programs and the Center for Teaching and Learning

- i). Elaine’s email with details regarding new Moodle landscape.
- ii). Faculty roundtable discussion re: pedagogical processes 11/12 2:30.

### 7.2. Bill Kernan, Director University Computing Services

- i). Spam blocking and risk – extortion malware to encrypt C-drive. Files on H-drive are backed up every few hours. Snapshotting (see WOUTV) is also available for file recovery.
- ii). Mail archiver in place for almost three years. Address is <https://archive.wou.edu/> using pawprint credentials to access.

- iii). Wireless access 4,027 concurrent devices connected to wireless. 621 access points throughout campus. Notify UCS if you find holes on campus. Guest wireless very successful.
- iv). Moodle reliability is up. Changes made to provide access to additional servers outside of load balancer.

8. Adjournment: 4:30 p.m.

**5 – 5:15 p.m.**

*Better Know a Colleague* (informal gathering continued, optional)