

Faculty Senate Minutes**November 25, 2014***Primarily paperless, wou.edu/facultysenate***3:15 – 3:30 p.m.***Better Know a Colleague* (informal gathering, optional)**3:30 – 5 p.m.***Business Meeting*

1. Call to order: 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet)
Senators in attendance: David Foster, Paul Disney, Bojan Ilievski, Scot Morse, Michael Freeman, Kevin Helppie, Michael Phillips, Doris Cancel-Tirado, Bob Hautala, Claire Ferraris, Patricia Gimenez, Cornelia Paraskevas, Thomas Rand, Camila Gabaldon, Michael Baltzley, Matt Ciancetta, Bryan Dutton, Shaun Huston, Scott Tighe, Mike Olivier, Carmen Caceda, Mickey Pardew, Tracy Smiles
Officers in attendance: Laurie Burton, Erin Baumgartner, Katherine Schmidt
Ex-Officio in attendance: Corbin Garner
3. Corrections to and approval of minutes from previous meeting
Approved
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). Faculty Senate: Reminder, calendar, wou.edu/facultysenate –
 - a. Per the bylaws we have a meeting during finals week on Tuesday, December 9. If you are unable to attend, please send a proxy senator.
 - b. EAB Student Success Forums: Save the date - see wou.edu/facultysenate for brief descriptions of the two student success forums on December 5 in HL 107.
 - ii). Curriculum deadline: Your proposals need to make it to the appropriate senate subcommittee agenda by January 13 for possible inclusion in the fall 2015 catalog.
 - iii). Pre-travel form- Allfacstaff email regarding two new required elements on the form will be discussed Dec. 9 when Provost Scheck available to answer questions.
 - iv). As all of the units and departments at WOU work toward clarity in our web presence, please remember that our web pages are not only for our current students, but are a primary reference for our external audience.
 - a. The Graduate Program office will roll out a new web design in January. They are willing to share their (purchased) templates. See Linda Stonecipher.
 - b. Web clean up tip - old pages in your X drive can come up in a Google search and lead people to outdated information. Your department may wish to try Googling key terms about your area to check for outdated pages that should be removed.
 - v). Creative Arts Day
 - a. Laurie Burton and Katherine Schmidt went and saw some great hands on activities for the high school students

- b. Plan for future Admissions and faculty collaborations
 - 1. Criminal Justice (26 years straight!)
 - 2. Creative Arts Day (1 year strong!)
 - 3. Teacher Education Day (1st one will be Spring of '15 or '16)
 - 4. Sciences Day (Possible, pending faculty support)
 - 5. Global or International Day (Possible, pending faculty support)
- vi). Course evaluations. Regarding the course evaluation procedure described during Mary Pettenger's report on November 11, 2014. WOUFT has forwarded a notice of union approval of the closed-ended and student information questions to the Provost (11.20.14).
- vii). The Executive Committee is meeting in December to review our bylaws and charter for any needed updates or additions. If you or your division has any suggestions, please forward them directly to me.
- viii). Executive Committee approved the following curriculum changes:
 - a. Program changes
 - 1. Earth Science P125
 - 2. English/Linguistics P129
 - 3. Film Studies P119
 - 4. Special Education/Rehabilitation Counseling P206
 - 5. TEFL (Teaching English as a Foreign Language) P140
 - b. Course changes
 - 1. CH 340 C121
 - 2. ED 633 C136
 - 3. ED 636 C137
 - 4. ES 354 C127
 - 5. ES 486 C128
 - 6. LING 370 C138
 - 7. LING 410 C141
 - 8. LING 415 C142
 - 9. LING 416 C144
 - 10. LING 492 C143
 - 11. PS 458 C120
 - 12. SSC 490 C170
 - 13. SSC 491 C171
 - c. Executive Committee returned the following curriculum proposals for revision
 - 1. Deaf and Hard of Hearing Educator Program and associated courses

4.2. Mark Weiss, University President

- i). No report

4.3. Stephen Scheck, University Provost

- i). No report

4.4. Corbin Garner, ASWOU President

- i). Giving tree planned for WUC location
- ii). January blanket, coat, warm clothing drive
- iii). Student Senate legislation- clubs and organization changes pending

4.5. Ike Nail, IFS Senator

- i). Sriram Khe has volunteered for the second IFS spot and COE expressed interest in forwarding a nominee after their December division meetings.
 - a. Ike will continue at least through March 2015 WOU IFS meeting
 - b. Currently no tenure-track senators, but unsure if that is a restriction to serving. Up to us if we want to have a NTT senator. Laurie will double-check.
- ii). IFS report with reports from other schools posted on Faculty Senate website.
- iii). All institutions are concerned about outcome-based funding models, and retaining faculty control of academic standards.
 - a. Clear definition of outcomes based technical funding model is not forthcoming. Western's mission to recruit first generation students who are less likely to complete may be to our detriment under such a funding model.
 - b. Academic standards articulated by faculties across the state should be part of any funding model to avoid unabated pressure to become diploma mills.
 - c. A good outcome for WOU is different than for OSU, UO or EOU.
 - d. Transfer students can take longer, and 4 years may not be the target to worry about. Recognition that outcomes model cannot be solely depending on graduates. Success of key target demographics will be part and ideally this should be additional dollars and not replacement dollars.
- iv). HECC has many unfilled positions. Much more bureaucracy pending for higher ed oversight.
 - a. Director of Academic Planning and Research former Salem Keizer superintendent with limited recent expertise in higher education, but good listener and astute questioner. Mission alignment and program review will be HECC purview.
- v). Be aware that our mission statement will be important to outcomes-based funding. Money in this state goes to success and not to need.
- vi). Becoming very apparent that both HECC and Provost's council and President's council looks to IFS as voice of faculties of Universities in Oregon.
- vii). Proposal for tuition free community colleges put forth by state senator is low traction but will be brought forward.

5. Consideration of Old Business

5.1. LEAP at WOU Proposal

(Stewart Baker and Gay Timken, co-chairs, Ad-hoc LEAP Committee)

- i). Materials from last senate posted on Senate website
- ii). Humanities Division supports proposal and moves to approve proposal
- iii). Vote
Approved with 22 votes in favor and one abstention

6. Consideration of New Business

6.1. Scheduling Guidelines Proposal

(John Leadley, Business and Economics)

- i). Proposals posted on Faculty senate website along with current guidelines
 - a. Proposal One (Leadley). The 3 & 4-credit Scheduling Guidelines adopted in 2003 should be reviewed and guidelines updated and applied on a consistent

basis. Faculty and staff feedback should be solicited and an ad hoc committee formed to review and possibly revise the guidelines.

- b. Proposal Two (Executive Committee, 11/25/14) An ad hoc committee formed to evaluate the 3 & 4-credit Scheduling Guidelines adopted in 2003 should:
 - i. Take into account information about effective scheduling of existing WOU space, including, but not limited to, effective use of regular classroom space Monday through Friday during traditional course scheduling hours, and energy efficient scheduling use of WOU classroom space during alternative course scheduling hours.
 - ii. Survey all academic divisions regarding the effectiveness of the current final exam schedule, and if suggested changes are identified or required, work in collaboration with the Registrar's office to suggest a new final exam schedule.
- c. Proposal Three (Leadley). Until the process of reviewing and revising the Scheduling Guidelines adopted in 2003 is completed, divisions and department will be allowed to continue past practices that were not included in those guidelines. Every four-credit class will conflict with multiple three-credit classes, but we can examine the most efficient way to address that for students. Non-tenure track faculty on campus two days each week might also be an issue.

6.2. Placement Policy for First Year Writing Courses

(Christine Harvey Horning, First Year Writing Program Coordinator)

- i). Placement Policy for First Year Writing Courses proposal approved ARC, 11.18.14 and posted on senate webpage
- ii). Placement recommendation for first year writing courses
 - a. Require 500 SAT for WR 135 and test-out with 700 or above. Comparisons to other Oregon schools are highly variable. There is no statewide consistency.
 - b. Offered challenge exam to challenge placement in WR 115 with 480 or 490 or 680 or 690
 - c. Catalog rider- students must complete freshmen writing class by end of freshmen year or with no more than 50 credits completed at WOU.
 - d. Do block schedules default students into writing and math initially? Blocks were created with writing and math, but math placement test led to needed adjustments.
 - e. Concern regarding large numbers of riders for curricula that are very structured and require many major credits initially. Could rider include examination of sophomore year for completion of credit? For math rider, it is a remark in Degreeworks to notify students and advisors, but not enforced. Degreeworks does have ability to flag students based on benchmarks.
 - f. LACC courses often don't take priority in scheduling with students; major courses are more likely to be framework around which schedule is built.

Curricular items

6.3. Crime Analysis Concentration (change program). Scott Tighe, Social Sciences

- i.) Change in program to allow minor in Computer Science or Homeland Security to provide flexibility to students

- ii.) This would allow for major and minor to originate in same Division/Department. The role of the minor might be considered another discussion. This is technically for the certificate.

6.4. CJ 419 (new course) and CJ 438 (new course). Scott Tighe, Social Sciences

- i.) CI 419 Objective to develop courses for students minoring in Homeland Security to get exposure to community preparedness.
- ii.) CI 438 to address issues of Native Americans in criminal justice system.

6.5. Forensic Psychology (new minor), PSY 336 (change course), PSY 436 (new course).
Chehalis Strapp, Psychology)

- i.) Three connected proposals. New Forensic psychology minor with Psychology and CJ coursework with elective options from a variety of other programs. Planned with recommendations from American Psychology Law Association.
- ii.) All courses on books, with one new course, PSY 436, Advanced Forensic Psychology, and renumber Forensic Psychology to PSY 336.

6.6. PSY 425/525 (new course), PSY 427/527 (new course). Stephanie Hoover,
Psychology

- i.) Continuation of program change in rehabilitation counseling to rehabilitation mental health counseling to align with CACREP accreditation.
- ii.) Two courses in crisis assessment and intervention and drug and alcohol assessment.

7. Informational Presentations

7.1. Approved curriculum proposal: Change to Earth Science program, ES 354 (change course), ES 486 (new course). Jeff Templeton, Earth Science.

- i.) Streamlining
 - a. Math requirement in notes section
 - b. Modification to required allied lab science courses
 - c. Streamline total credit hours from 73-78 to 65-70
- ii.) Addition of Geospatial technology elective option
- iii.) Add statement about professional licensure and new Earth Science: Pre-Grad Studies option
- iv.) Course changes focus in ES 354 to Earthquakes, add new course in Petroleum geology

7.2. Dan Clark, Director Extended Programs and the Center for Teaching and Learning

- i.) Winter Online Teaching Institute looking for six faculty to engage in development of online courses. Beginning December 16 - 17 for introductory workshop with Winter Term to develop courses.

7.3. Bill Kernan, Director University Computing Services

See <http://www.wou.edu/wp/underthehood/>

- i.) Currently have 8 independently operating Moodle servers, all with same data source
- ii.) Two entry points through Moodle.wou.edu (lower upload limit) and coursedev.wou.edu (higher upload limit)

- iii). Change in load balancer so that number of users on server is considered and new users sent to server with lowest number of users. Any servers with load beyond feasible have script in place to restart the specific web-server (5 second restart time).

8. Adjournment: 4:45 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)