

Proposal One (Leadley)

To: Faculty Senate
From: Dr. John Leadley, Division of Business & Economics
Subject: 3 and 4-credit class scheduling
Date: October 27, 2014

The 3 & 4-credit Scheduling Guidelines adopted in 2003 should be reviewed. Faculty and staff now have ten years of experience with balancing time conflicts for students, efficient use of classroom space, and how student learning is affected by class length. While some flexibility has been allowed in the past, the guidelines should be updated and applied on a consistent basis. Faculty and staff feedback should be solicited and an ad hoc committee formed to review and possibly revise the guidelines.

Proposal Two (Executive Committee, 11/25/14)

An ad hoc committee formed to evaluate the 3 & 4-credit Scheduling Guidelines adopted in 2003 should:

1. Include in the updated scheduling guidelines information about effective scheduling of existing WOU classroom space, including, but not limited to, effective use of classroom space Monday through Friday during traditional course scheduling hours and, in collaboration with the Physical Plant, energy efficient scheduling use of WOU classroom space during alternative course scheduling hours (after 5 p.m. and on weekends).
2. Survey all academic divisions regarding the effectiveness of the current final exam schedule, and if suggested changes are identified or required, work in collaboration with the Registrar's office to suggest a new final exam schedule.

Proposal Three (Leadley)

To: Faculty Senate
From: Dr. John Leadley, Division of Business & Economics
Subject: Guidelines for class scheduling
Date: November 20, 2014

Until the process of reviewing and revising the Scheduling Guidelines adopted in 2003 is completed, divisions and department will be allowed to continue past practices that were not included in those guidelines.