



Faculty Senate Minutes

February 09, 2016

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order 3:30 p.m.

2. Call of the roll:

Senators in attendance: Paul Disney, Camila Gabaldon-Winningham, Robert Winningham, Chehalis Strapp, Bojan Ilievski, Thaddeus Shannon, Kevin Helppie, Rebecca McCannell, Diane Tarter, Lyra Behnke, Mike Olivier, Bob Hautala, Jennifer Taylor, Jaime Marroquin, Cornelia Paraskevas, Thomas Rand, Cheryl Beaver, Matt Ciancetta, Bryan Dutton, Amy Harwell, Shaun Huston, Scott Tighe, Mark Van Steeter, Carmen Caceda, Chloe Hughes, Marie LeJeune
Ex-officio in attendance: Laurie Burton, Katherine Schmidt, Melanie Landon-Hays, Stephen Scheck, Rex Fuller

3. Corrections to and approval of minutes from previous meeting
Approved

4. Institutional Reports

4.1. Laurie Burton, Faculty Senate President

Curriculum

Approved program changes: Geography, Planning, Undergraduate Teaching, English major, Gerontology minor, Reading Endorsement, Honors

Approved course changes: BI 454/554, BI 458/558, BI 211, SPAN 123, HL 403

Approved new courses: BA 474 Business Leadership, CJ 653 Advanced Theories and Models in Corrections, SPAN 115 Beginning Spanish Conversation, SPAN 215 Intermediate Spanish Conversation, CJ 457 Motivational Interviewing: Helping People Change, SPAN 315 Advanced Spanish Conversation, CSE 688 Video Games and Learning

E-forms from Registrar's office

I attended Academic Affairs council on 1/26/16. The Registrar and the Academic Affairs Council are investigating a variety of methods to streamline and / or make electronic forms and processes associated with the Registrar's office. The deans will be asking division chairs to work with divisions as new ideas are considered, and best practices for workflow are considered.

Please notice that such forms are an administrative service, and not part of the curriculum process; therefore they will not be going through this body. Please use the division chain of command to forward your comments and suggestions to your dean.

However, we should all be on the lookout for any potential policy changes that should go through ARC.

Board report

WOU Board of Trustees report on 1/26/16, report linked to wou.edu/facultysenate

Faculty representative on the WOU Board

The term for our faculty representative on the WOU Board, Dr. Cornelia Paraskevas ends on June 30, 2016, and per our April 2015 memo to Faculty Senate, we will begin the process of recommending her replacement. We will have more information about this at our next meeting.

Cornelia asked to make a statement about her role on the Board of Trustees and read an excerpt from the Board Resolution on the Responsibilities of Trustees, 2. Fiduciary Duties, Duty of Loyalty, specifically "The faculty, non-faculty, and student Trustees are chosen from among the faculty, non-faculty staff, and student body respectively but do not represent those groups and acknowledge that organizations exist to represent each group."

WAAM

I hope everyone saw the email about Western Accessibility Awareness Month (WAAM) (February) sent out by Rian Gayle, the Accommodations Coordinator in the Office of Disability Services

For the event "Student with disabilities panel", February 17th at noon in the Willamette Room, these students are especially interested in having faculty attend, please share this with your divisions.

Committee information meetings

The Executive Committee has been having our second meetings with Faculty Senate Committee chairs, and are happy with the progress we have made. We will publish the results of these meetings by the end of this year.

One small example - Curriculum Committee has requested a student note taker so the faculty on the committee can focus their full attention on the curriculum conversations and decisions. The President's Office has approved the Faculty Senate student note taker as the new Curriculum Committee note taker as well, so that student worker position will attend Faculty Senate on the 2nd and 4th Tuesdays and Curriculum Committee on the 3rd Tuesdays.

AFSC

A five member team from WOU will attend the AAC&U General Education and Assessment Institute at Boston University from 4 - 8 June 2016 to create a plan of action for implementing and assessing our Undergraduate Learning Outcomes.

Department heads will be asked to identify the Undergraduate Learning Outcomes that are demonstrated by student work in their General Education courses before the end of Spring Term.

4.2. Rex Fuller, University President

Update: University Day at the capitol. A quick highlight of the main task: 1) ask for an additional 15 million dollars for the 755; we got a share of that but not all. Focus on student success initiatives. 2) Capital investments: PSU, OIT and SOU. Supporting efforts to restore their needs. Restore tax credit for innovation and economic development; looking at ways to see how research activities can generate tax credit. Thursday is University Day, and WOU is a bit of a host for this and we are leading off with many of the activities.

- 4.2.1. Additional report on Commencement: Discussion last Fall and identified a number of areas that the committee should work on. Childcare will be provided for up to 40 children, available to faculty who need that during commencement exercises. Tom proceeded to show new plan for the tent and the ramp. Tent—address the heat concern.

The Commencement committee is meeting; Cheryl Beaver is our new faculty representative and there will be further meetings to discuss the options that have been presented. The committee has tried to resolve most questions. Goal is to see if this shortens the length and gives faculty a chance to welcome and congratulate students, while giving students a chance to finish early enough to enjoy their families.

Representative Betty Komp has agreed to be our Commencement speaker. A good showcase for WOU and gives us a chance to inspire our graduates.

4.3. Stephen Scheck, University Provost

At the Shared Communications meeting, president, president of senate, ASWOU, etc.: Issue of the difficulty in adding courses late during the first week of classes was brought up. The university added the ability about a year ago for students to get on Wolfweb and register if there wasn't a prereq through Tuesday at 11:59 pm of the first week of classes. This cut down much unnecessary waiting in enrollment lines at the registrar's office. We're still seeing a lot of blue sheets and students in line later in the week we would like to see diminished. Deans will be contacting division chairs to see why we should not do this through the first whole week. Our process is very difficult for online students. Unless there is an overwhelmingly good argument against extending the Wolfweb access throughout the first week, we will do so during the first week of spring term. Enrollments that require waivers of prerequisites, instructor permission and the like would still need to be done on blue forms.

Advisees, new hold code: SA. This is the student empowerment hold. Federal DOE requirements for us to issue financial requires all new students to complete a formal awareness program to alert them about sexual violence and sexual assault awareness. Students who haven't completed this will have a hold on their account. Addressed this with the Academic Affairs Council---when is the appropriate time to put these holds on? Hold on registering, grades? Because this is federal law, we want to make sure we exercise due diligence.

Current draft of NW Accreditation 7-year study report was distributed through the Portal to many individuals on the University Organizational Chart.

Looking for courses that have low cost or no cost textbook choices. There's a minimum of at least 15 courses identified. Division chairs will work with deans to identify courses in their divisions that would be low or no-cost textbook courses.

The will be submitting a proposal to AAC&U to send a 5-person team to attend a general education assessment institute at Boston University in June. It is competitive. Assessment Facilitation Steering Committee is drafting the proposal.

With the Woodcock building coming on-line this summer, the COE building will be shuttered for the year. Woodcock building has twice as many classrooms—so should not be an impact on class scheduling. Closing the building provides an immediate savings on utilities and custodial costs (about \$75,000) and gives us the opportunity to put that into strategic planning about how we use facilities.

January 20th, Education First released a national approach to ensure high quality teacher talent. In that report, WOU's COE was highlighted for their relationship with SK for bilingual program as a promising way to do this.

Should the summer schedule be linked to spring or fall enrollment? We don't know the answer, yet, and do not want to cause anything that will cause more harm for students than what we can gain.

4.3.1. Additional report on Guidelines for Accelerated Learning: Willamette Promise— was a black swan that flew into the dual enrollment arena and caused some disruption to the status quo. Request faculty senate to peruse the documents. There is discussion at the HECC's accelerated learning committee of there being a special designation on transcripts for these courses; would like the faculty senate to provide commentary to our IFS representatives. Needs an official summary of pros and cons to the Provost's council by the first Thursday in March.

4.4. Thaddeus Shannon, IFS

Prepping for the short legislative session. IFS represents all the state sponsored faculties advocating for program quality with the emphasis on 40-40-20 and student safety / campus safety.

Accelerated learning work group. Our perspective is to maintain academic quality. A request came in for us to supply a faculty representative to a standards working group that will start meeting next week, on standards for different accelerated working programs. Willamette Promise is one of the more straightforward programs out there.

Spring, will focus on more procedural things. WOU needs to identify publicly how we will elect our IFS representatives as our faculty have been shy about serving on this. Will be looking for a second IFS Senator. Someone will need to be recruited.

5. Consideration of Old Business

5.1. No old business

6. Consideration of New Business

6.1. Faculty at WOU, a pre-strategic planning conversation

1) The role (balance?) of faculty (TT and NTT) in academic divisions at WOU and 2) retention strategies for faculty at WOU:

There was discussion on the Faculty Senate floor about the issues pertaining to role and balance. Issues were brought up about the nuance of the NTT designation, the diversity in that designation across campus, the hiring processes, as well as methods for providing more defined rankings based on time served and requirements for an "instructor designation". Senators spoke to the strength and involvement of NTT in university service and to the critical role that NTT play in many areas to complete the faculty skills needed to teach certain programs. Senators commented on the difficulty of recruiting and retaining NTT faculty at WOU.

Retention strategies included childcare access, as well as flexibility in appointments (3/4 option for families beyond family leave)

7. Informational Presentations and Committee Reports

7.1. Safe Zone Ally Training for Faculty

Stewart Baker, Library & Media Services

Ally training for gendered language and gendered reading materials that are problematic. Ally training is offered on March 1st from noon to 2:30. Contact Gabbi if you are interested in attending. We can look into moving times so that we can make sure the most people can show up. Will send an email. Recommendation that it could be done in division meetings, especially if there are people who cannot make it or reluctant to attend.

7.2. Dan Clark, Director Center for Academic Innovation

Introduced Dr. Kristin Mauro, who is our new strategic partnerships manager. Point person on Willamette Promise, credit overlay, and community lecture series.

The fifth session of the Community Lectures Series is tonight. Allan McKiel is delivering this. These are open to the public. There are still spots in the Spring—topic of your choice.

Moodle: Weiwei is on maternity leave soon. Targeted date is March 7th. We won't backfill with another hire. She can help us out remotely and there are course specialists on board, but the message is if you need her, sooner is better.

Keep your ears to the ground about a Moodle upgrade this summer.

8. Adjournment at 4:52 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)