

To: Faculty Senate  
From: Faculty Senate Executive Committee  
Re: Call for Board of Trustees Faculty Representative  
Date: April 12, 2016

**Timeline**

- Faculty statements due April 30
- Division voting first week of May
- Faculty Senate vote May 10
- Names forwarded to BOT by May 14
- Confirmation September 2016

**Term**

The next WOU Board of Trustees (BOT) Faculty Representative term will be July 1, 2016 – June 30, 2018. For this confirmation cycle, the WOU Board of Trustees Faculty Representative will be confirmed in September 2016.

**Appointment Process**

During the first May meeting of Faculty Senate (May 10, 2016), voting members of Faculty Senate will vote in a secret ballot for three faculty members from the pool of applicants. Faculty votes will be tallied, and the Executive Committee will provide a list of selected faculty to the Board of Trustees chair, Dr. James M. Baumgartner, who will send his recommendation to Governor Kate Brown, who makes the final selection.

**Information Sharing Process**

Interested faculty should submit the requested information to the Faculty Senate president, Laurie Burton (burtonl@wou.edu) by the end of day, Friday, April 29, 2016. Please submit a single pdf file, and name the file with your first and last name (e.g. Jane\_Doe.pdf).

Your file will be posted on the faculty access WOU Board of Trustees Faculty Representative Spring 2016 Moodle shell, and WOU faculty members will be able to use their paw print credentials to login to Moodle and access these materials. An announcement to faculty@wou.edu on May 1, 2016 will indicate that the files of interested faculty are posted.

**Requested Information from Interested Faculty****Faculty Information**

1. Name
2. Rank
3. Years at WOU
4. Department/division

**Statement of Interest** Your statement of interest should highlight key career and personal/professional community activities, describe why you wish to serve, and address the following questions.

1. What prior relevant experience qualifies you for this position?
2. Your ability to attend BOT meetings and accomplish other BOT duties.
  - Quarterly meetings: January, April, July and October
  - Quarterly reports to Faculty Senate
  - Additional meetings or duties such as a leadership award night or a two-day BOT retreat
3. Why would you like to serve as the faculty representative to the WOU Board of Trustees? What do you hope to contribute?
4. It may be that you find your positions as a faculty member and a board member conflicting, how would you negotiate this situation?

**Curriculum Vitae**

A curriculum vita detailing your work, educational background, and relevant experience is required by the governor's office. Please include this with your application.

## **Additional information for interested faculty**

### **Commitment (from Provost Scheck)**

The faculty appointed by the Governor as the faculty representative to the WOU Board will not qualify for faculty reassignment time. By state statute, such service is considered "voluntary" and stipends/compensation should not be given -- only reimbursement for out-of-pocket expenses directly linked to Board activities. Provosts at EOU, SOU, OIT, OSU and PSU have noted the same to me--their representative receives no reassignment time or stipend.

I would expect the faculty representative would reference service on the WOU Board of Trustees in materials submitted in the annual faculty report and/or materials sent to the Divisional Personnel Review Committee.

### **WOU Board of Trustees Policies & Procedures**

Please see <http://www.wou.edu/board/>

Of particular interest, please see 2b from the Board Resolution on the Responsibilities of Trustees. Note the WOU Board of Trustees Faculty Representative is a faculty member serving on the board, not a faculty member representing faculty interests.

### **Duty of Loyalty**

Each Trustee must be motivated by honesty and faithfulness to the institution and not self-interest. A Trustee must be loyal to the institution, considering both financial interests held by a Trustee and governance or leadership positions a Trustee has with other organizations. A Trustee must maintain independence from stakeholders external to the Board in the conduct of all Trustee responsibilities. The faculty, non-faculty, and student Trustees are chosen from among the faculty, non-faculty staff, and student body respectively but do not represent those groups and acknowledge that organizations exist to represent each group.

### **Future Appointments**

To comply with the legislative calendar, for future terms of appointment, the Faculty Senate is charged with completing a similar process during winter term and forwarding the names of selected faculty to the WOU Board of Trustees chair by March 1 of the year the appointment begins.