

Faculty Senate Minutes**February 14, 2017***Primarily paperless, wou.edu/facultysenate***3:15 – 3:30 p.m.***Better Know a Colleague* (informal gathering, optional)**3:30 – 5 p.m.***Business Meeting*

1. Call to order at 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet): Joel Alexander, Brent King, Paul Disney, Kevin Helppie, Mary Harden, Michael Phillips, Elisa Maroney, Bob Hautala, Jennifer Taylor, Kit Andrews, Claire Ferraris, Thomas Rand, Sue Kunda, Michael Baltzley, Cheryl Beaver, Laurie Burton, Amy Harwell, Kimberly Jensen, Shaun Huston, Isidore Lobnibe, Scott Tighe, Ken Carano, Marie LeJeune, Camila Gabaldon
Ex-officio in attendance: Adele Schepige, Stephen Scheck, Rex Fuller
3. Corrections to and approval of minutes from previous meeting; approved as posted
4. Institutional Reports
 - 4.1. Adele Schepige, Faculty Senate President
 - See posted report and call for University Budget Committee faculty members
 - 4.2. Rex Fuller, University President
 - Sent out request for other governance groups for the University Budget Committee. The committee will be organized in March.
 - Board of Trustees Meeting:
 - Approved the new Strategic Plan unanimously on January 25, 2017.0
 - The new WOU Mission statement requires final approval from the HECC, which is scheduled for April 13, 2017
 - Next steps include looking at implementation, starting with creating a budget process that is more open and transparent. On February 17 members of cabinet and members of each of the governance group met to discuss implementation steps. Tier 1 plans include items such as enrollment management plan and facilities master plan.
 - The Board of Trustees also approved a plan for increasing undergraduate tuition by 5%-10%, but increased support from state will result in lower tuition
 - Senators asked about the Oregon Promise
 - The Oregon Council of Presidents would prefer to see Oregon Opportunity Grant more fully funded and identify ways to increase affordability for all public schools.
 - There have been studies of Oregon Promise that found that the funding went to more advantaged families than disadvantaged families
 - Better approach is to make it based on family income
 - For our Sanctuary Campus status - ACE sent letter to Homeland Security expressing concern about immigration ban, 600 schools including WOU signed on

4.3. Stephen Scheck, University Provost

- See posted report

5. Consideration of Old Business

5.1. Elementary MAT Program and associated courses, Marie LeJeune, Chloe Hughes

- Looking at people who have been in workforce for three years?
 - Do not want this to be a program that draws students away from Undergrad program
 - Will not consider people who have graduated previous term
- Students who want to do this would have to go do something for three years and come in?
 - Yes, this is an explicit admission requirement, and the division of teacher ed is very committed to this as well
- Move to approve, seconded, motion passes
- Provost Scheck commented that this new program is an addition to our current MAT, and as such, can be approved by the WOU BOT, and does not require external approval.

5.2. Work Orders Accessibility Issues, ASWOU Senate

- Suggested wording: Faculty and staff direct students to building manager as they are the ones that do work orders
 - Routing of work orders: liability implications? Vetted through ODS?
 - Does it have to be ensured that it's available everywhere?
 - Seems that Physical Plant, who does the work order, would be in charge of vetting
 - This is talking about existing accommodation that aren't working.
- Part 5 says that faculty/staff files work order: Willing to endorse with the addition that faculty accompanying student to appropriate building manager who could file the work order on their behalf
 - Wording conflicts between 4 and 5
 - Both 4 and 5 should be referred to appropriate building manager if have complaint or need to file work order
 - Faculty are not empowered to file work orders
 - Helping student to get this done is spirit of language
- Is not just about disability, but other building issues as well.
- 4 and 5 need revising before Faculty Senate can endorse. Adele will work with ASWOU on revisions.

6. Consideration of New Business

6.1. Executive Committee Business: Bylaw addition and election of Faculty Senate Executive Committee Curriculum System Programmer

- Propose new ex officio elected position to keep running smoothly and maintain faculty control with curriculum proposals: Faculty Senate Executive Committee Curriculum System Manager/ Programmer
- This individual does not have normal Executive Committee term limits
- Oversight for course and program goals and learning outcomes remain within relevant faculty department and divisions

- Why wouldn't this be more effective at curriculum committee level where curriculum is reviewed?
 - Curriculum committee is overwhelmed with reviewing proposals
 - Do not have skill set to manage Portal Curriculum system
 - Also, there is a lot of curriculum that goes through different paths (Grad, Honors, GEC), not just CC
- Course goals are minor changes that department heads should be able to make
- Compensation for position? Service.
- Would like to have something in place by the end of this year, bring back to division meetings

6.2. ARC syllabus template recommendation and discussion, NTT laptop discussion.

Michael Baltzley, ARC chair

- A more concise way to get information to student support statements would be a website that has all of these boiler plate information
 - Instead of managing many emails about adding recommendations, would refer to one central site.
 - Optional reference as an alternative to having two pages in the back of the syllabus
 - When statements are updated by campus office, faculty would not have to update their syllabi.
 - Who would be in charge of creating such a thing?
 - Provost: Volunteer that Academic Affairs council to look at this, they have been working on guideline document for syllabi
 - One concern was how many clicks it takes to get to information
 - If it was a page that was just loaded into every Moodle shell, would be extraordinarily effective
 - Take to divisions to discuss further
- Problem brought to ARC about NTTs in COE not given choice for laptops
 - Concern, if true, is if want more online classes, and want faculty available to students after hours, why are we restricting faculty?
 - Senators reported that some NTTs in their division do have laptops.
 - Don't believe there is an official policy but there may be a communication issue.

6.3. International Student Success in Creative Arts, Jen Bracy, Creative Arts

- Dramatic growth in international students in art
 - Five years ago there was a letter addressed to President Weiss from WOUFT, regarding international students and ways to assure appropriate preparation for success at WOU.
 - We have increased support, but still seeing significant barriers to success
- In some cases seeing that 2+2 programs, finding that is not what was expected, not coming with foundational skills
 - Not able to teach class like 300 or 400 level class at all
 - Creates problem for domestic students
- Music department has experienced same growth
 - Have team taught senior seminar, writing intensive course and have been working heavily with Writing Center to create activities that will be effective
 - The international students tend to work together which is an issue as well.

- We do require students to go to the Writing Center which has been helping
- Ability to go back and revise or negotiate different plans or add extra time before entering upper division classes would be one solution
 - Raising expectations of English
 - Program may see decline in domestic students due to addressing needs of international students
- Are there prerequisites for courses that are at issue?
 - 2+2 programs reflect coursework that students would have at first year and second year
- Aren't you able to set scores for English language or GPA requirements?
 - If there is a precedent on campus, not familiar with it
- Where does testing occur?
 - Testing occurs in China
- What are support services available now?
 - Are great efforts at work, but requiring students to go to added support has only worked mildly
 - If here and embedded in 300 level class, is too late
- 2+2 has happened in art, in music and in dance
 - Has been escalating over last few years
 - If have class that is predominantly different culture, becomes very difficult to change
 - Issue to doing disservice to international students
 - Part of experience is coming to US and learning about American style of classroom
 - By putting in environment, encourage to put in those situations
- Art cannot avoid students grouping together
- Seeking endorsement for recommendations Creative Arts has developed.
 - Believe if raise score of TOEFL, we think would be good start
 - Create process where can refer student to remedial instruction
 - Definitely should have ability to review
- Is no procedure in place known of to change it
- Have a lot of international students who show up later
 - Time in mind is not during term, but time to learn the language—before they get here, while they're here
 - If they come in at a low proficiency level, all the help in world will not increase speed in which they learn the language
- Don't know if making positive statement
 - Not just international students that have struggles
 - Focus should be on support of students
 - Specific request from creative arts does not need to wait for division meetings
 - Is not new issues, most recommendations recommended five years ago
- Level of disability, accessibility, is different than language barrier
 - Has nothing to do with giving opportunity, not trying to discriminate
 - Want students who can communicate more so can provide better environment to talk in
 - Could provide some kind of language structure
 - If cannot speak, has nothing to do with thinking we need better standards
- Move to extend meeting to 17:10, seconded, meeting extended

7. Informational Presentations and Committee Reports

Announcements

7.1. Sue Monahan, Academic Effectiveness

- Added FAQ document to her website
- The program review process will be put in Faculty Handbook
- All program documentation is in draft stage and the draft template was for discussion
- Smaller departments may have an issue having enough time to do this
- (Provost Scheck) Perhaps smaller departments need to think about whether or not the smaller department is viable or should be combined
- How are all of these different review and assessment tasks related to each other?
 - How we might streamline reporting so it feeds into same structure
 - How work is recognized
 - Schedule for academic program review is once every seven years, the national norm
 - Issue of when programs come up for review: would be on time table that would be forecasted out

8. Adjournment at: 5:09 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)