

## **MEMO**

To: WOU Faculty

From: Faculty Senate Executive Committee

Date: April 19, 2017

Re: Call for faculty for General Education Task Force

The General Education Task Force is faculty group consisting of one faculty representative (division chairs ineligible) from each division plus a Faculty Senate Executive Committee member. Task Force members are expected to represent their divisions while applying a university wide perspective to the General Education curriculum revision deliberations and recommendations as General Education fits into the 30-60-90 plan. Each division will choose to either nominate one or more representatives or allow division faculty members to self-nominate. Division chairs will inform the Faculty Senate president of the process their division has selected.

The Faculty Senate Executive Committee is charged with gathering the names of division nominated faculty and any self-nominated faculty. A pool of faculty will be forwarded to Provost Scheck.

All division nominated and self-nominated faculty need to submit the following information:

1. Name
2. Rank
3. Department / Program and Division
4. Years at WOU
5. An explanation of your interest in serving on the General Education Task Force, and strengths and experiences that you believe will make you an effective General Education Task Force member.
6. Confirmation that you are free to work with the General Education Task Force per the draft timeline, and in particular during the upcoming summer.

Please submit this information directly to the Faculty Senate President (Adele Schepige) by 5 p.m. on Thursday, May 4, 2017 for Faculty Senate Executive Committee's consideration on May 5, 2017.