

Faculty Senate Minutes
January 23, 2018
Willamette Room, Werner University Center
Primarily paperless, wou.edu/facultysenate

Please provide your own access to this agenda and to all meeting documents

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. **Call to order: 15:30**

2. **Call of the roll (by circulation of sign-in sheet):** Adele Schepige, Bob Hautala, Camila Gabaldon, Cornelia Paraskevas, Elisa Maroney, Erin Baumgartner (IFS), Ethan McMahan, Gavin Keulks, Greg Zobel (for Chloe Hughes), Ken Carano, Karen Haberman, Kathleen Connolly, Kimberly Jensen, Kit Andrews, Laurie Burton, Marie LeJeune, Margaret Manoogian, Mark Van Steeter, Mary Harden, Matthew Naby, Jeff Templeton (substituting for Michael Baltzley), Michael Phillips, Paul Disney, Scott Tighe, Sue Kunda, and Thaddeus Shannon.

3. **Corrections to and approval of minutes from previous meeting**
 - No corrections to the minutes
 - Approved as posted

4. **Institutional Reports**
 - 4.1. Adele Schepige, Faculty Senate President
 - 4.1.1. BOT Faculty Trustee election 2/13/18
 - Two faculty members put in statements
 - Want to give divisions chances to discuss these things
 - **Motion to forward two names onto Board of Trustees**
 - Hoping to interview candidates by February 5th
 - Elections are about acceptability, are not to pick nominee
 - If were to wait, what date is February meeting?
 - February 6th
 - Next Faculty Senate meeting is the 13th
 - Board would like to start on February 5th
 - Governor requires 6-8 weeks
 - February 5th allows Board chair to interview
 - Wouldn't have confirmation until September if pushed back
 - **Modified motion: These two candidates are acceptable and names will be forwarded to Board of Trustees**
 - **Motion passes**
 - Comment: Can email discussion to divisions happen?
 - Comment: Just forward names as acceptable to Board, Board does own review process

- Senators were elected; they represent divisions
- Comment: People may not have looked at materials for each of the candidates
 - Comment: If there was some sort of red flag, wouldn't Governor and legislature see as well?
 - Comment: Chair of Board will interview both candidates
- Faculty Senate's Role is simply to say they find both candidates acceptable
 - Comment: Individuals on other campuses who do not have faculty roles get nominated as faculty perspective
 - Comment: Faculty Trustee is not representing anybody
 - Faculty Trustee brings own perspective as faculty, not representing faculty, but as an individual

4.2. Rex Fuller, University President

4.2.1. Ryan Hagemann, Legislative Update and Lobby Day

- Tomorrow is the day to review all the bills that were dropped
 - Awaiting results of measure 101 election tonight
 - If 101 fails, legislature will be facing money hole
 - Position: Not one penny removed from public university support fund; if 101 fails and the legislature turns to university support fund, all bets for limiting tuition increase promises off
- February 15th University Lobby Day
 - Needed \$100 million, now need \$130 million
 - \$30 million due to PERS assessments
 - Expecting payroll assessment on top of PERS assessment to make up for
 - Anticipate budget deficit of 1.2 billion dollars for 2021
- Legislature and University funding tense:
 - will be confronting Oregon state Cascades—want to build building in Bend
 - University of Oregon asking for \$40 million
 - Compared to Eastern Oregon asking for \$9 million
- Small campuses decided to hire outside lobbyist
 - Only to lobby things on which all four agree
 - Council of presidents want to provide unified front
 - May not be possible this time
- Tuition bill in session sponsored by a student group
 - Multiple problems
 - Likely unconstitutional
 - Likely would destroy bond credit ratings of universities with bonds
 - Cuts University president out of recommending tuition
 - Oppose bill, don't think amendment would be satisfactory to save bill
- Technical fixes to DACA portion of statute
- Assessment based accelerated learning bill
 - Comes from Willamette promise disagreements
 - Will not oppose withdrawal of bill
 - To continue promise of Willamette promise credits
 - Have tried to come to agreement

4.3. Stephen Scheck, University Provost

- Public announcement Emeritus faculty application policy will go out for public comment
 - Went through first review recently
 - This is an opportunity to do further editing
- House Bill 2998
 - HECC is seeking specialists in English, Education, Business, and Biology from all universities
 - What would be best 30 credits for transferring
 - Will check in with deans
 - HECC would like to have these people identified by tomorrow
 - HECC works on 12-month calendar
- Opportunity for Early Retirement Closed last Friday
 - Searches
 - If in program, need new tenure track lines to start in fall, communicate to your dean
 - Use the standard paperwork for search for new
 - Paperwork will be given expedited review
 - President and Provost will be looking at all of these
- Gen Ed committee working on General education program director announcement and qualification and duties
 - With evolution of new Gen Ed curriculum, need more director power than Gen Ed committee can do with meeting of faculty senate committee
 - Will be working closely with deans and Gen Ed committee
- Provost Town Hall Meeting: academic budgeting [See [Provost's Town Hall Summary](#)]
 - Intertwines academic strategic planning and budget planning
 - Faculty generate overwhelming share of revenue that comes into this institution
 - Streamlining pathways to degree completion
 - Need to get students to finish line
 - Keeping a student in college gets as much money as going out and finding new one
 - Support academic excellence
 - Have much more transparency
 - What kind of criteria used for assessing
 - Is important faculty have good understanding
 - In supporting university budget committee process, want to make information much more readily available so not as much confusion
- Must deliver academic strategic plan by end of year
 - Very intensely in phase of doing academic strategic plan
 - Will bring to faculty senate for more refinement
 - Will be map for how funds are allocated
- Preview Day next Saturday (February 3rd)
- Question: where will emeritus application policy be posted?
 - Policy council website

4.4. Tad Shannon and Erin Baumgartner, Interinstitutional Faculty Senate

- HECC Workgroup Last Friday
 - Commission approved staff draft report
 - Briefing legislators on all that has been accomplished
 - HECC staff is pressing for recruits
 - Told they'd already missed catalog deadline for some colleges for foundational curriculum
 - Implementation going to be an issue
 - Not clear what will happen next
 - Will have another work group meeting soon
 - Regardless of consensus, HECC staff addressing House Bill 2998
 - WR 122 an issue
 - Need to form workgroups but need more discussion on how it works
- What has been proposed is not bad, details just need to be hammered out
 - Courses identified as safe courses fit very well
 - Did have full meeting last session
 - Very important that role of senate across the state start taking up role of curriculum, be strong voice of curriculum
 - Good discussion about trying to increase effective communication with community college colleagues
 - Will be some cross visiting between IFS and OEACCC meetings in order to combine two groups
 - Continued discussion regarding student evaluation of teaching
 - Will put forth revamp of student evaluation of teaching
 - Once put forward, will offer to other IFS members
 - Some have voted to suspend student evaluation until come up with something better
 - Student success, funding models
 - Oregon State University created online delivery service

5. Consideration of Old Business

No old business (new business from 1/8/18 is moved to the 2/13/18 agenda)

6. Consideration of New Business

6.1. Required Minor, Stephen Scheck, University Provost

- Requested rationale for optional minor be put into curricular pathways
 - Creating minor optional enhances 180 credit degree
 - Have option to pursue minor if want to
 - In document, 5 most common statements questioned or described over last 9 months
 - Minors are mark of distinction at WOU
 - Is incongruent with admission
 - Minors necessary to ensure students broaden educational experience
 - If students aren't guided to take minor, will take unguided coursework and waste educational opportunity
 - If student wishes to explore varying discipline, all courses are worthy courses

- Rests heavily on advisor
 - Required minors bolster enrollment in low enrollment departments
 - In 2015-16, 9 of the 15 LAS minors delivered by 8 highest enrollment programs
 - Students taking degree minors in aligned areas to what majors are
 - Catalog will urge students to consider minor
 - Programs still have right/ability to require minor
 - Build into 90 credit unit quota set aside for degree program
 - Double Majors
 - Question: If students want to double degree, have to have a minor, what will happen to that?
 - If degree program requires minor, and student chooses to double major in something that has required minor, is more of a “buyer beware”
 - Question: When student is double degreeing, have to have minor
 - Would be no required minor unless one of those degrees requires minor
 - Data indicated minor did not cause slow down or excess number of credits for graduation
 - Showed for every additional requirement, extended credits
 - What’s holding students up is finishing minor requirements
 - For any students with over 200 credit units, has completed Gen Ed requirements, will waive minor if only requirement left
 - Students can still minor
 - Cost to students rapidly rise
 - WOU tuition is second lowest, but we are one of most of the expensive schools to get a degree from
 - No place to have electives
 - Many have unused electives that hold them up
 - Is to increase chance student will be retained
 - Comment: With Veterans benefits, unless something absolutely listed as required in program, will not be covered—will minor be covered?
 - Is like financial aid
- 6.2. Educational Interpreting Certificate, Sarah Hewlett, DSPS
Research Certificate, Elisa Maroney, DSPS
Professional Practice Certificate, Vicki Darden, DSPS
- Interpreters required to maintain certification
 - Academic units are simple way to do it
 - Automatic
 - 60% of people surveyed interested in certificates
 - Hopefully will hook in and get masters
 - Educational Interpreting
 - Highest employer of graduates
 - Professional Practice
 - New way to assist interpreters
 - Research
 - Second highest interest
 - Field is fairly new, not a lot of research out there

- Already cleared with national board

7. Discussion Item

7.1. Community College Agreements, Carol Harding, Humanities Chair

- There was a transfer agreement that included a course from humanities division without humanities knowing about it
 - Need protocol for transfer agreements
 - This would set up chain of events that should occur as these are developed
 - As soon as discussions begin, WOU faculty, any department whose classes are involved, will meet to discuss proposal
 - Will then be routed to divisions and deans
 - Suggestion: All transfer agreements—all divisions whose classes involved must be consulted and signatures listed on agreement
- Comment: Some institutions where curriculum committee has to look over all new articulation agreements
 - Variety of models of how faculty engage with articulations
 - Will become an issue, will have regular statewide articulation agreements
 - At some point will have to formalize process
- Comment: Sometimes divisions have had issues with representation on committee
 - If dean signature is there, assumes faculty have been consulted
 - Recommend to also have division chair sign as well
- Comment: Issues with doing this with an AB degree
 - Part of articulation degree would include core of AB degree
 - May make nearly impossible to coordinate
 - Not transfer programs, terminal two year degrees
- Comment: What about the primarily paperless documentation vote?
 - Is 2018, have faculty senate curriculum programmer
 - Curriculum committee—complex and technical issues need to be reviewed
 - Could go through curriculum committee and through faculty senate committee
 - Could go on to deans
 - Would be assured all players have opportunities to look
 - Would be in public
 - Wouldn't need signatures
- Comment: PSU has created handbook
 - Could get permission to utilize handbook
 - Need process
 - Make sure up-to-date
 - Have some coming up for renewal
 - Could keep spreadsheet
 - At end of day would like website with big spreadsheet
 - Could make sure deans informed
- Question: If have two or three different departments involved, how would make sure initial discussion happened at all department levels?
 - If goes through curriculum committee and faculty senate and then deans, much stronger chance will be seen
 - Before even gets to portal, want all departments informed
 - Agreements have to be signed by people at community college and here
 - At some point will be paper
 - Think is mechanism in curriculum committee portal, have to have

- already had conversations
 - Stays consistent with how deal with curriculum changes
 - Bring to general faculty, don't just keep to one division
- Question: At what level would it be entered into portal?
 - Could a proposal be entered in straight at curricular level?
 - Variety of people in curriculum guidelines able to put in curricular proposals
 - Any transfer agreement takes a fair amount of time
 - All involved members informed
 - Won't happen like curriculum proposal
 - Can be conduit between other colleges and WOU in terms of partnership
 - Would then move forward, doesn't happen overnight, is a time period
 - Don't want to create agreements faculty not okay with
 - Just want to make sure administrative and faculty staff at table before agree to any agreements
 - Having central point can make sure conversations are happening
- Comment: Transfer agreements do not have consolidated home
- Comment: Whatever process come up with, not too lengthy
 - Will lose opportunity to partner with some of these programs
- Comment: Talked about large population coming from transfers, need to be transfer friendly
 - Nervous about individual departments not wanting articulation agreement
 - Think is important to be talked about on curricular level
- Comment: Issues around existing articulation agreements
 - Want to understand some of the technical things
 - Need to have established policy all understand
 - As long as transparent, consistent protocol
- Comment: Executive Committee will work on this

8. Informational Presentations and Committee Reports

8.1. Quantitative Literacy PLC findings, Breeann Flesch, QL PLC Chair [Memo, report, and PPTX on faculty senate site]

- Year-long process
 - [Readable report](#)
 - Contact her or use the link if you'd like a copy
 - Will continue conversation throughout year
- Use AACU definition of Quantitative Literacy
 - Rubric has levels that equate to first time, second time and so on with experiencing Quantitative Literacy
 - Good Quantitative Literacy would focus on two or three points
- Goals
 - Examine level of WOU undergraduate Quantitative Literacy
 - Figure out PLC process
 - Lot of logistical questions had to figure out
- Process
 - Identified courses and instructors teaching courses

- Sent out call for student work
- Uploaded assignments to Moodle
- Reviewed student work
- Discussion of non-concurrence
- Aggregation of data from review
- Discussion and recommendations to Gen Ed, AFSC and campus
- Identified 42 QL aligned courses
 - Includes Q designated courses
 - A lot were math and science courses
 - Received samples from 27 courses
 - Part of goal this year was to get word out about process
- Application, Calculation and Representation well represented at WOU
 - Communication, Assumptions and Interpretation not as well represented
 - Concentrated on General Education
- Students mostly meeting expectations
- One assignment with one typical student work was sufficient
 - Felt gave enough information to say important things
 - Needed to have instructors communicate
 - Need to be a little more explicit
 - Had a process for opting out, helped reviewers feel comfortable with process
- QL: Right alongside content, authentic examples
 - Would like to see more assumptions
 - Could be sampling method
 - Next time could put out more dedicated sample
 - If not a thing WOU does well, need to ask whether is important thing or if rubric should be amended
- Assessment Facilitation steering committee will be hosting conversation in February about this
 - Will be email forthcoming
- **Move to extend meeting by five minutes; passed**

8.2. MarCom announcements, Erin McDonough, Executive Director, Strategic Communications & Marketing

- Foundation Grants are due January 31st
- Update Employee profile
 - Encourage staff in departments to do as well
 - Faculty do have opportunity to share that information as well
 - Is to help tell faculty stories to prospective students on website

Meeting Adjourned: 17:00

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)