

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
<p>FACULTY SENATE COMMITTEES</p> <ul style="list-style-type: none"> • All Faculty Senate committees are advisory to the Faculty Senate. • Graduate Studies, Honors, and International Education and Services are advisory to the directors of those units • Four Faculty Senate subcommittees function as curriculum committees: the Graduate Committee oversees graduate courses; the Honors Committee oversees honors courses; the General Education Committee oversees general education courses (LACC, D, Q & W); and Curriculum Committee oversees all other courses. • Terms of service for all representatives (unless noted otherwise) are two years. Academic units are responsible for monitoring their own terms of service. • Ex-officio committee members are non-voting members. 	<p>FACULTY SENATE COMMITTEES</p> <ul style="list-style-type: none"> • All Faculty Senate committees are advisory to the Faculty Senate. • Graduate Studies, Honors, and International Education and Services are advisory to the directors of those units • Four Faculty Senate subcommittees function as curriculum committees: the Graduate Committee oversees graduate courses; the Honors Committee oversees honors courses; the General Education Committee oversees general education courses; and Curriculum Committee oversees all other courses. • Terms of service for all representatives (unless noted otherwise) are two years. Academic units are responsible for monitoring their own terms of service. • Ex-officio committee members are non-voting members. • It is not advisable to assign new faculty or faculty on sabbatical to the proposal-intensive Curriculum or General Education committees. • Division chairs should report any decisions to opt out of a Faculty Senate committee to the Faculty Senate president by October 1 of the current academic year.
<p>Rationale:</p> <ul style="list-style-type: none"> • 2nd to last bullet: Inexperienced faculty on proposal-intensive committees don't have the background for analyzing proposals or chairing the committees. • Last bullet: Divisions are given a choice, and committee chairs will have more clarity on who to expect as their committee members 	
<p>Notes on "no changes":</p> <ul style="list-style-type: none"> • We have not included chair information here (that changes year to year) • We note these three informational committee listing elements have recently been updated (2016), per feedback from committee members and chairs, and no changes are being recommended at this time. <ul style="list-style-type: none"> ○ ► Committee Member Duties ○ ► Committee Chair Duties ○ ► Committee Appointments 	

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
---------	----------

ACADEMIC TECHNOLOGY AND RESOURCES COMMITTEE	Updated per proposal passed 4/24/18 at Faculty Senate
--	---

CURRENT	PROPOSED
---------	----------

<p>ACADEMIC REQUIREMENTS COMMITTEE (ARC) (home) (members)</p> <p>Meets: 3rd Tuesdays, 3:30 p.m. Representatives: BS, BE, CS, CA, DSPS, EL, HEXS, HUM, LIB, NSM, SS</p> <p>Ex-Officio (non-voting): Student Success and Advising representative, Registrar's Office representative</p> <p>The Academic Requirement Committee shall:</p> <ol style="list-style-type: none"> 1. Assist the Registrar with the review of petitions regarding academic requirements; 2. Consider various policies concerning academic requirements for admission, continuance in college and graduation; 3. Alert the Faculty Senate of issues concerning students and academic standards which the committee believes are of significance to faculty. 	<p>ACADEMIC REQUIREMENTS COMMITTEE (ARC) (home) (members)</p> <p>Meets: 3rd Tuesdays, 3:30 p.m. Representatives: One faculty from each division (COE, LAS & LIB)</p> <p>Ex-Officio (non-voting): Student Success and Advising representative, Registrar's Office representative</p> <p>The Academic Requirement Committee shall:</p> <ol style="list-style-type: none"> 1. Assist the Registrar with the review of petitions regarding academic requirements; 2. Consider various policies concerning academic requirements for admission, continuance in college and graduation; 3. Alert the Faculty Senate of issues concerning students and academic standards which the committee believes are of significance to faculty.
---	---

<p>Rationale:</p> <ul style="list-style-type: none"> • Clarity of listing, less need to update Faculty Senate webpages when division names change • No change in the number of faculty serving on the committee 	
--	--

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
<p>CURRICULUM COMMITTEE (CC) (home) (members)) Meets: 3rd Tuesdays, 3:30 p.m. Representatives: BS, BE, CS, CA, DSPS, EL, HEXS, HUM, LIB, NSM, SS Students: Up to 2 Ex-Officio (non-voting): Academic Catalog Consultant, Registrar's Office representative, Faculty Senate student note taker</p> <p>The Curriculum Committee shall:</p> <ol style="list-style-type: none"> 1. Review of curricular matters, including proposals for new courses, programs, and degrees, and modifications or elimination of existing courses, programs, and degrees; 2. Examine the curricular implications of policies and procedures; 3. Monitor university procedures for establishment and change of curriculum in order to promote efficiency and effectiveness; 4. Report recommendations and findings to the Faculty Senate. 	<p>CURRICULUM COMMITTEE (CC) (home) (members)) Meets: 3rd Tuesdays, 3:30 p.m. Representatives: One faculty from each division (COE, LAS & LIB) Students: Up to 2 Ex-Officio (non-voting): Academic Catalog Consultant, Registrar's Office representative, Faculty Senate student note taker</p> <p>The Curriculum Committee shall:</p> <ol style="list-style-type: none"> 1. Review of curricular matters, including proposals for new courses, programs, and degrees, and modifications or elimination of existing courses, programs, and degrees; 2. Examine the curricular implications of policies and procedures; 3. Monitor university procedures for establishment and change of curriculum in order to promote efficiency and effectiveness; 4. Report recommendations and findings to the Faculty Senate.
<p>Rationale:</p> <ul style="list-style-type: none"> • Clarity of listing, less need to update Faculty Senate webpages when division names change • No change in the number of faculty serving on the committee 	

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
<p>GENERAL EDUCATION (GEC) (home)(members) Meets: 3rd Tuesdays, 3:30 p.m. Representatives: BS, BE, CS, CA, DSPS, EL, HEXS, HUM, LIB, NSM, SS Students: Up to 2 Ex-Officio (non-voting): Center for Academic Innovation representative, Registrar's Office representative The General Education Committee shall:</p> <ol style="list-style-type: none"> 1. Provide oversight of Western Oregon University's general education program, which includes working with faculty, staff, and students to ensure that WOU offers a comprehensive, accessible, and dynamic general education curriculum that is aligned with institutional learning outcomes. 2. Manage information, processes, and requirements for proposing courses for D, LACC, Q, and W designations; conduct regular review of criteria and update application materials, as needed. 3. Review curriculum proposals for D, LACC, Q, and W designations according to the established criteria. 4. Maintain a resource bank for D, LACC, Q, and W course design, based on voluntary submissions from faculty and work with the Center on Academic Innovation to provide resources that support general education instruction. 5. Provide assistance and consult with the Registrar on matters pertaining to general education curriculum and transfer articulation. 6. Coordinate committee functions with relevant campus stakeholders (e.g., Faculty Senate Executive Committee, Curriculum Committee, Academic Requirements Committee, etc.). 	<p>GENERAL EDUCATION (GEC) (home)(members) Meets: 3rd Tuesdays, 3:30 p.m. Representatives: One faculty from each division (COE, LAS & LIB) Students: Up to 2 Ex-Officio (non-voting): Center for Academic Innovation representative, General Education director, Registrar representative The General Education Committee shall:</p> <ol style="list-style-type: none"> 1. Provide oversight of Western Oregon University's general education program, which includes working with faculty, staff, and students to ensure that WOU offers a comprehensive, accessible, and dynamic general education curriculum that is aligned with institutional learning outcomes. 2. Manage information, processes, and requirements for proposing courses for the general education program; conduct regular review of criteria and update application materials, as needed. 3. Review curriculum proposals for the general education program according to the established criteria. 4. Maintain a resource bank for general education course design, based on voluntary submissions from faculty and work with the Center on Academic Innovation to provide resources that support general education instruction. 5. Provide assistance and consult with the Registrar on matters pertaining to general education curriculum and transfer articulation. 6. Coordinate committee functions with relevant campus stakeholders (e.g., Faculty Senate Executive Committee, Curriculum Committee, Academic Requirements Committee, etc.).
<p>Rationale</p> <ul style="list-style-type: none"> • Clarity of listing, less need to update Faculty Senate webpages when division names change • No change in the number of faculty serving • General Education director is a new campus position • D, LACC, Q, and W have been replaced by our new Gen Ed framework, charge changes approved by GEC (April 2018) 	

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
<p>GRADUATE STUDIES (GRAD) (home)(members)</p> <p>Meets: 3rd Tuesdays, 3:30 p.m. Representatives: LIB, BS, COE (1), LAS (1) and one representative from each graduate program: MA HIST, MM MUS, MA CJ, MS MIS (BE or CS), MSED, MS IT, MS SE, MAT, MS RMHC, MA IS, MA DHHE Graduate Students: Up to 2 Ex-Officio (non-voting): Center for Academic Innovation representative, Graduate Studies Office (note taker), Graduate Office Assistant</p> <p>Charge The Graduate Programs Committee includes membership representing each graduate program on campus and serves as an extension of the Faculty Senate on matters concerning graduate curriculum and university admission standards. It makes recommendations to the Faculty Senate concerning a) graduate courses; b) graduate program changes; and c) university graduate policies. In addition, the Graduate Programs Committee serves as an advisory committee to the Director of Graduate Programs. It reviews and decides upon graduate student petitions and advocates for graduate programs at WOU.</p> <p>Term of Service on this committee is three years, except for ex-officio members.</p>	<p>GRADUATE STUDIES (GRAD) (home)(members)</p> <p>Meets: 3rd Tuesdays, 3:30 p.m. Representatives: Program coordinator from each graduate program, LIB Graduate Students: Up to 2 Ex-Officio (non-voting): Graduate Studies director, Graduate Office assistant notetaker</p> <p>Charge The Graduate Programs Committee includes membership representing each graduate program on campus and serves as an extension of the Faculty Senate on matters concerning graduate curriculum and university admission standards. It makes recommendations to the Faculty Senate concerning a) graduate courses; b) graduate program changes; and c) university graduate policies. In addition, the Graduate Programs Committee serves as an advisory committee to the Director of Graduate Programs. It reviews and decides upon graduate student petitions and advocates for graduate programs at WOU.</p> <p>Term of Service on this committee is three years, except for ex-officio members.</p>
<p>Rationale:</p> <ul style="list-style-type: none"> • We believe “Program coordinator from each graduate program” is the intention of the long list of graduate programs, and believe that all graduate programs should have the opportunity to be represented on Graduate Committee • Clarity of listing, less need to update Faculty Senate webpages when graduate programs change • This may result in a change in faculty members, but it is difficult to tell since the current listing is quite out of date. • Current ex-officio list display is awkward and has been revised for clarity 	

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
<p>HONORS (home) (members)</p> <p>Meets: 3rd Tuesdays, 3:45 p.m. Representatives: CA, HUM, NSM, SS, HEXS or DSPS, EL, BS, BE, CS or LIB (optional 0--2) Students: SO Honors, JR Honors, SR Honors Ex-Officio (non-voting): Honors Program Director, Honors Program Assistant</p> <p>Charge: The Faculty Senate Honors Committee serves in a review and advisory capacity with regard to the college's academic Honors Program and its director. The committee will assist and advise the Honors Director with the evaluation of thesis proposals, the selection of Honors courses, and additional evaluation, Honors, and assessment requests. The Honors Committee is the curriculum committee for the Honors Program and makes its recommendations directly to the Senate Executive Committee.</p>	<p>HONORS (home) (members)</p> <p>Meets: 3rd Tuesdays, 3:45 p.m. Representatives: One faculty from each division (COE, LAS & LIB) Students: SO Honors, JR Honors, SR Honors Ex-Officio (non-voting): Honors Program Director, Honors Program Assistant</p> <p>Charge: The Faculty Senate Honors Committee serves in a review and advisory capacity with regard to the college's academic Honors Program and its director. The committee will assist and advise the Honors Director with the evaluation of thesis proposals, the selection of Honors courses, and additional evaluation, Honors, and assessment requests. The Honors Committee is the curriculum committee for the Honors Program and makes its recommendations directly to the Senate Executive Committee.</p>
<p>Rationale:</p> <ul style="list-style-type: none"> ● Clarity of listing, less need to update Faculty Senate webpages when division names change ● We believe each division has the right to choose to serve on the Honors committee and no division should be excluded. ● The current membership, as listed on the Honors home page (shown below) consists of eight faculty members. ● Our proposal, up to one faculty from each of eleven divisions, increases the total number of faculty members by <i>at most</i> three faculty members. ● The proposed change at the top of the committee charges page (last bullet) allows for a reduction in a Faculty Senate committee size, as determined by each division, not an external source. ● The simplified language will also help all of keep all of our pages current. Until April 2018, the Honors program Honors Committee page had years-old division names and division structures/associations listed. <p>Honors page list (wou.edu/honors/people/committee/)</p> <ul style="list-style-type: none"> ● COE (2), one from the DEL and one from either HEX OR DSPS CLAS (4), one each from the CA, HUM NSM, SS ● Optional Seats (0-2), chosen solely from the BE, BS, CS, LIB ● Honors Program Director SO Honors, JR Honors, SR Honors Honors Program Assistant 	

**Proposed updates for Faculty Senate committee charge page | wou.edu/facultysenate/committees/
 May 8, 2018 | Faculty Senate Executive Committee**

CURRENT	PROPOSED
<p>INTERNATIONAL EDUCATION & SERVICES (IESC) (home)</p> <p>Meets: 3rd Tuesdays, 3:50 p.m. Representatives: BE, BS, CS, CA, EL, HEXS, HUM (3), NSM, SS(2) Students: Up to 3 Ex-Officio (non-voting): Director of International Education and Development, Director of Study Abroad & International Programming, Director of International Student Academic Support Committee Chair: Robert Troyer</p> <p>Charge The purpose of the International Education and Services Committee is to promote international learning, teaching, and service experiences. The committee provides faculty oversight for international education, services, and programs and facilitates communication between academic divisions and the Directors of International Education and Development, Study Abroad and International Programming, and International Student Academic Support.</p>	<p>INTERNATIONAL EDUCATION & SERVICES COMMITTEE (IESC) (home)</p> <p>Meets: 3rd Tuesdays, 3:50 p.m. Representatives: One faculty from each division (COE, LAS & LIB) Students: Up to three Ex-Officio (non-voting): International Education and Development Assistant VP, International Student Academic Support director, Study Abroad & International Programming representative Committee Chair: Robert Troyer</p> <p>Charge The purpose of the International Education and Services Committee is to promote international learning, teaching, and service experiences. The committee provides faculty oversight for international education, services, and programs and facilitates communication between academic divisions and the Directors of International Education and Development, Study Abroad and International Programming, and International Student Academic Support.</p>
<p>Rationale:</p> <ul style="list-style-type: none"> • Clarity of listing, less need to update Faculty Senate webpages when division names change • We believe each division has the right to choose to serve on IESC and no division should be excluded. • Our proposal, one faculty from each of eleven divisions reduces the number of faculty from twelve to eleven, but rather than allow three faculty from one division (HUM), two faculty from another (SS) and exclude DSPS and LIB faculty, it allows for all divisions to participate if interested • The chair notes that typically about eight faculty actually attend IESC • Ex-officio list change reflects current titles and actual positions at WOU as supplied by IESC 	