

Academic Requirements Committee Summary Report 2018-2019

Our Charge at Beginning of Academic Year

1. Assist the Registrar with the review of petitions regarding academic requirements;
2. Consider various policies concerning academic requirements for admission, continuance in college and graduation;
3. Alert the Faculty Senate of issues concerning students and academic standards which the committee believes are of significance to faculty.

In the Fall term, the FSEC reduced the charge to the following.

1. Consider various policies concerning academic requirements for admission, continuance in college and graduation

Our work for 2018-2019

1. Charged with making recommendations on what faculty can do about student academic misconduct when a student withdraws from class after committing academic misconduct. Recommendations made and sent to FSEC:
 - a. Whenever there is academic misconduct it is recommended that instructors inquire with the Office of Student Conduct to see if there is a file of any other times of this student committing academic misconduct. That can help the instructor deciding on whether to go through the informal or formal process shown in the Office of Student Conduct flow chart.
 - b. The Office of Student Conduct has a flow chart (<http://www.wou.edu/studentconduct/files/2015/06/Academic-Misconduct-Flow-Chart-.pdf>) that addresses how faculty is to handle academic misconduct. At the end of WOU's Informal Department Process (Step 2 – Flow Chart) in addition to informing student of outcome in writing the ARC recommends that a copy of the misconduct be sent to the Office of Student Conduct for their records only, so there is something on file.
 - c. Request that someone from the Office of Student Conduct discuss this at new faculty orientation and present at faculty divisions about their policy and procedures on academic process, as across the board it the committee seems to believe faculty need that refresher.
2. Due to the ARC's original charge being taken over by other committees, the recommendation to dissolve this committee was made.
3. On May 13, 2019, the committee was officially dissolved by Faculty Senate.