

## **Incidental Fee Committee Meeting #7 Minutes**

**Thursday**

**December 3rd, 2020 | 8:30 AM**

**Via Zoom (link in calendar invite)**

**Makana Waikiki in Chair**

### **Minutes before verified with video**

1. Call to Order
  - i. Meeting was called to order by Makana Waikiki at 8:32 AM.
2. Approval of agenda – approved as written.
3. Roll Call (name, position, pronouns, and Favorite Christmas Movie)
  - Makana Waikiki, IFC Chair, Nick Denning, IFC Vice Chair, Quentin Kanta, IFC Member, Kayley Arpaia, IFC Member, Carlos Fonseca Jr., IFC Member, Juliana Cameron, IFC Member, Logan Jackson, IFC Member, Blanc Jimenez, IFC Member, Elvis Solis Santos, IFC Member.
  - Advisors: David McDonald, Darin Silbernagel in for Ana Karaman, Gary Dukes.
  - Area Heads: Randi Lydum representing Athletics, Rip Horsey for Campus Recreation, David Janowiak representing Creative Arts, Tammy Gardner representing Child Development Center, Malissa Larson representing Access and Abbey's House, Emmanuel Macias representing WOLF Ride. Patrick Moser representative Student Engagement and Student Media.
  - Other Representatives: Liz Marquez, ASWOU President, Steven Richmond, ASWOU Judicial Administrator.
  - IFC Secretary: Sharon Price

### **Old Business**

4. None

## New Business

5. Future Meetings, put in your available times for winter term.

- Winter Term Meetings when is good
  - i. <http://whenisgood.net/winterifc>

Grid was filled out by IFC members and lots of conflicts so Makana will review and get back to everyone on what the best time is via email.

6. Base Budgets and Plus Packages

- Discussion and Questions

Area heads were emailed about base packages and plus packages added according to student employment and departmental need. Many chose to not include plus packages for spring term. Majority has set their budget in the Google drive folder. If you haven't done so yet, please do so by this evening. Plus packages were instead of doing cut packages which are what is normally done. We want to be sure everyone gets the amount for what they need and everything associated with that. Example was WOLF ride. If WOLF Ride needed more student employment, that would be an increase in student hours, but also an increase in gas as well as S & S they would need to ask for to make sure the bus is running. They would need to explain what the increases are and what they would be used for and what that number would be for that total along with their base budget. Each plus package should have a different total for what your "ask" would be for any plus packages you include. Email the IFC Chair if you have questions or want to add any plus packages. No questions were asked. You can add a plus package over winter break, please be sure to email IFC Chair.

7. Messages from the Floor

- BOT called a Meeting 12/8 was called that ASWOU President NJ Johnson and IFC Chair Makana Waikiki will be doing a presentation at for a fee presentation. This is a meeting is open and you can watch. Students are unable to speak unless you are on the docket. Makana will sent out the

link for the meeting. This meeting was to make sure everyone was on the same page for winter term. First week for winter term we will be meeting once a week and maybe twice a week in the beginning. We will need to meet a bit more regularly. All area heads are encouraged to come to every meeting that you can and she is so grateful for those who are coming. IFC members must email Makana at IFC chair email if you cannot be there so it doesn't go against you on the record.

- Patrick, asked if there has been guidelines or dates for a FY 22 budget set yet for area heads?
- Makana said yes, that she thought there was a few meetings ago. That was why the date was set for these meetings for the spring budget so we could have those presentations and get the ball rolling as soon as we started.
- Nick chimed in that he was under the impression you were going to start to go over 2022 during winter term after we decided how we were going to allocate for spring.
- Makana said we were trying to get through this process and then get through spring. We do have the April Board of Trustee meeting which is our final deadline for FY 2021-2022. We will be moving backwards from that and she will get this to everyone in the beginning of winter term. She needs to do a bit more editing but is working on this.
- Patrick: Has there been discussion? He wants to begin thinking about the base budget and cut packages that IFC will be looking at. Usually 5-10% cut packages and potentially this year it might be at different percentages this year. It would be helpful to know this for area heads.
- Makana reminds everyone that the budget 2021-2022 will be going off of this year and allocations for the entire year from Ryan Hageman, the WOU attorney said it can go 5% above that. This year then that will be the new base budget for next year. So, this year's budget is your new base budget going forward and the increase to take us into the new year. We have to be aware of that 5% going forward.

- Quentin asked if the new budget of 5% is going forward to eternity?
- Makana said it's a hard position to be in, we might not be able to fund that. We don't know what the state of our university might be next year. We are still in December and talking about spring of next year.
- Juliana said their new base budget is the new mid-term one from last year. Now that 55% is now the new base budget. Is this is the new base budget?
- Makana said, yes that is the new base budget is what she understands. So, the new budget for next year is the terms all put together from this year. Sorry that this is so frustrating, she knows.
- Rip SOU, OSU and U of O, said that these other universities are taking a different approach. They were taking their budget lines from last year because that was the full allocation for the year. We are in a special situation and a new special IFC decision. Other universities are taking different approaches. We are going term by term and he is trying to look at what other universities are doing and we have to live with what our administrations give us.
- Makana She is in contact with lots of other universities. They are trying to make sure that all their areas have a different base and foundation for the next year. Many universities are going with pre-COVID times. Other universities are handling things differently. Unfortunately, we are in a bit of a different situation. IFC's at other universities are very different than ours and they function very differently. Some have only students and no faculty, and some have 40 members and operation and function very differently. They have bylaws that say they can change particular things. If we say that the base budget was what it was for this year before they changed everything. The BOT and administration would have to agree with that. So far, we have been told that the budget is 5% of what is was allocated for this year. Administration needs to agree to things, if we would go forward with it, the BOT has the opportunity to veto this. It could open

up the opportunity for the administration to shut us down and she really didn't want to do that.

- David Janowiak asked how that impacts summer and said that last summer they had no budget last year.
- Makana thought that the summer budget went into the fall with those requests. She will ask BOT and President what their recommendation is on this question and she will let us know on this. She will get back to David on this.
- Quentin said this is very concerning to have things locked in. In a privileged email that Ryan Hageman sent about this. Has other universities said something else on that. It seems that our legal department has a very different interpretation of this that could be very dangerous to each department head area.
- Rip said 2 out of the 4 are already in their IFC season. They are already working on the process and budget. He didn't know if their legal counsel was involved.
- Makana, asked if the universities Rip had mentioned earlier if they had their budgets amended or were cut throughout the year and were they just giving cuts off of the process that they have just gone through. Or were they just given a budget?
- Rip didn't know the process but will try to find out.
- Makana said we kind of went an odd route this year for that.
- Darin said he will do some checking and not to get too hung on it. There was a budget approved last year. Maybe the original scenario is different and there is another answer on this. Enrollment will be different on this and not too get too concerned yet.
- Patrick: He agrees with Darin, to go off last years and just have larger cut packages to consider. Rip's question through other IFC's with other universities they're different definition of what a fee-paying student is and with their fee collection due to it being charged differently. They didn't see a big change this year. They charge their students differently.

- Quentin: How do the other universities charge, do they charge online students an IFC fee?
- Patrick: He said that OSU, online students do not pay fee, but others do pay IFC funds. U of O – their advisor indicated that any student was a fee-paying student.
- Makana said that she will let us all know for area heads as soon as Darin gets this information to us hopefully the first meeting. Please be working on your budgets for next year. She will let area heads know on this. Be thinking of what you will need. At the meetings, what was brought up a lot was that this is amended process and that we've not been in this situation before and the bylaws don't have a lot of information. We've never had this happen before so they are looking into this. Senate has said they are understanding on this fact. We are doing our best to do everything we can to get student feedback. Reminder that the big key is we are getting enough feedback from students on the process we are doing. Do you have other questions about winter term?
- Quentin: are we guaranteed to get a decision to get our allocations from the BOT meeting.
- Makana said there is no guarantee, especially in the world of the university but that is our hope. We have 15 minutes to present. We will be doing a 5 minutes presentation with Google sheets or whatever and then we will open it up for questions and a conversation with the Board. Hopefully someone on the Board will make a motion to approve.

8. Adjournment

- i. Adjournment was called by Makana at 9:13 AM