

IFC Meeting #1: Wednesday, January 19, 2022 | 4:00 PM

Via Zoom | Logan Jackson in chair

Minutes

1. Call to Order
 - 4:03PM
2. Roll Call
 - IFC Members/Conflict of Interest
 - i. Dennis Long/None
 - ii. Moana Gianotti/student athlete, health and wellness center
 - iii. Yasmin Schulberg/Campus ambassador and tutor
 - iv. Raul Sagrero Gaona/Hall host giving tours
 - v. Emily Nielson/creative arts usher, health and wellness center
 - vi. Rae Rae Morton/Five
 - vii. Skyler Neyenhuis/ (entered 4:20PM)
 - viii. Caitlin Wheeler, excused absent/student athlete
 - Advisors
 - i. Gary Dukes, Vice President for Student Affairs
 - ii. Amber Deets, Director of Graduate Student Success and Recruitment
 - iii. Camarie Moreno, Director of Budget & Planning
 - Area Heads
 - i. Randi Lydum, Athletics
 - ii. Rip Horsey, Campus Recreation
 - iii. Malissa Larson, Access
 - iv. Emmanuel Macías, WOLF Ride
 - v. David Janowiak, Creative Arts
 - vi. Chelsea Blatner, Student Engagement, WUC & SAB
 - vii. Kristen Perry, Abby's House & Food Pantry
 - viii. William McDonald-Newman, Student Media
 - ix. Logan Jackson, ASWOU President
 - Other Representatives
 - i. Jay Kenton, Interim President WOU
 - ii. Julia Fruit, Program and Facility Coordinator Creative Arts
 - IFC Secretary
 - i. Paula Taylor, ASWOU Office Coordinator/IFC Secretary

3. Approval of agenda
 - Approved

4. New Business

- Dr. Jay Kenton
 - i. Hope limit IFC fee increases for 2022 – 2023
 - ii. Enrollment 11% down, hope to improve this
 - iii. Concerned about who is paying the IFC fee, why paying fee when taking online courses
 - iv. Concern about charging \$355 on the first credit hour
 - v. Unlikely IFC fee collections will increase, we are using reserves
 - vi. Keep fees low, we may need to limit spending, staff reduction, hours of operations to keep IFC fees at reasonable levels
- Expectations/Roles by Logan Jackson
 - i. IFC Members
 1. Represent students' voices
 - ii. Advisors
 1. Provide insight and guide decision making process
 - iii. Area Head
 1. Provide information for IFC members to make decisions on the budget
- Expectations
Malissa: Be respectful, ask for clarifications
- [Parliamentary Procedure Training](#) by Logan Jackson
 - i. Correct rules for conducting a meeting
 - ii. Shared drive has vocab list and other resources
 - iii. Important terms
 - iv. Steps to process a motion
 - v. Limit on debate
 - vi. Lay on the table/Take from the table
 - vii. Point of information
 - viii. Point of personal privilege
 - ix. Recess
 - x. Adjourn
- [Crib Book](#) Overview by Dr. Dukes
 - i. Components of Crib Book
 - ii. Shared Google Drive
 - iii. [Sub Committees](#)
 - iv. Establish Budgets
 - v. Preliminary Decision
 - vi. Two open hearings
 - vii. Final Decision
 - viii. Senate signs off

- ix. Board of Directors
 - Sample Budgets by Dr Dukes
 - i. Campus Rec budget from last year
 - ii. Details
 - iii. Expenses and history
 - iv. Unspent dollars in past
 - v. Complexity and size
 - 1. Question from Dennis: What is OPE
 - 2. Dr Dukes – other payroll expenses
 - vi. Athletics FY22 Budget
 - 1. Travel a big part of their budget
 - 2. Different teams have different cost associated with it
 - vii. There are small and large budgets, one is not more important than others
 - Enhancements by Dr Dukes
 - i. Request from area to increase their budget
 - Nominations for Chair
 - i. Logan: role of chair is run the meeting, be liaison between IFC, ASWOU, areas
 - ii. Compensated
 - iii. Nominate yourself or other IFC member
 - 1. Dennis nominates himself for Chair
 - Election of the Chair
 - i. Roll call vote
 - 1. Moana - Aye
 - 2. Raul – Aye
 - 3. Rae Rae – Aye
 - 4. Skyler - Aye
 - 5. Yasmin - Aye
 - 6. Emily - Aye
 - 7. Vote to elect Dennis as IFC chair passes 7-0-0
 - Scheduling Meetings for Winter Term
 - i. Discussion on what time, day, modality would work best for all members.
 - 1. Keep meeting 4PM – 6PM on Wednesdays
 - 2. Via Zoom
 - Timeline
 - i. Logan shared [projected timeline](#)
 - 1. Combine small and large budget presentation
 - 2. Small budget presentations next week 01/26/22?

Rae Rae leaves at 5:00PM

- ii. Discussion meeting subcommittee and timeline with budget presentation
 1. Subcommittee meeting prior to small budget presentation
 2. Required to meet with subcommittee
 3. Schedule is super tight, double up, possible meet during prep week.
 4. Limit number of meeting for presentations from 3 to 2
 5. What time limit for presentation?
 - a. 15 minutes for small budgets
 - b. 30 minutes for large budgets
 - c. 5 large budgets, ASWOU, Athletics, Campus Rec., Student Engagement, Creative Arts
 - d. 5 small budgets, Access, Abby's House, Childcare, WOLF Ride, Student Media
 - e. Creative Arts and Student Engagement could do presentation now
 - f. Cut packages? 10% 20% 30%?
 - g. Camarie: Projections - estimating \$3.9M of IFC revenue this year, just under \$4.5M was allocated last year -- this is a deficit of \$600K - or ~15%
 - h. Emmanuel: Can present next week
 - i. Melissa: Can budget presentation be recorded and watched prior to meeting?
 - i. Discussion on budget presentation
 1. Record and drop in IFC shared drive
 - j. Discussion on cut packages
 - i. Moana: motion for the 10%, 15%, 20% cut packages for 22/23 financial year
 - ii. Emily: I second the motion
 - iii. Roll call vote: Moana – Aye, Yasmin-Aye, Emily-Aye, Raul–Aye, Dennis–Aye, Skyler-Aye
 - iv. Motion passes 6-0-0
 - k. Budget presentation video
 - i. When are videos due?
 1. Subcommittee meet 01/26/22
 2. Small budgets & Creative Arts due 01/28/22 @noon, 02/02/22 Q&A
 3. Large budgets due 02/03/22 @noon, 02/09/22 Q&A
 4. Presentation submitted to IFC folder/shared drive
 5. [Timeline](#)

6. Length of video presentation 15 to 20 Minutes

- Determine Subcommittees
 - i. [Subcommittee](#) assigned by Dr Dukes and Logan
 - 1. Subcommittees meet on 01/26/22 between 4PM – 6PM
 - 2. Advisors will set up zoom link for subcommittee meeting
5. Messages from the Floor
- i. Dr Dukes - Flexibility on tail end of meetings, do not schedule something right at 6PM
 - ii. Chelsee: When do sub committees meet?
 - 1. Logan: 01/26 is subcommittee meetings
6. Adjournment
- Moana: I motion to adjourn
 - i. Objection?
 - ii. None
 - iii. 5:55PM meeting adjourned