

Incidental Fee Committee Meeting #5

Wednesday, March 2, 2022 | 5:00 PM

Via Zoom (link in calendar invite)

Dennis Long in Chair

Minutes

1. Call to Order
 - 5:04PM
2. Roll Call
 - IFC Members
 - a. Caitlin Wheeler
 - b. Yasmin Schulberg
 - c. Moana Gianotti
 - d. Emily Nielson
 - e. Dennis Long
 - f. Rae Rae Morton
 - g. Raul Sagrero Gaona
 - Advisors
 - a. Camarie Moreno
 - b. Malissa Larson
 - c. Amber Deets
 - Area Heads
 - a. Kristen Perry, Abby's House/Food Pantry
 - b. Malissa Larson, Access
 - c. Logan Jackson, ASWOU President
 - d. Randi Lydum, Athletics
 - e. Rip Horsey, Campus Rec.
 - f. Tammy Gardner, Child Development Center
 - g. David Janowiak, Creative Arts
 - h. Chelsee Blatner, Student Engagement
 - i. William McDonald-Newman, Student Media
 - j. Daniel Rich, ASWOU Director of Business & Finance
 - Other Representatives
 - a. Brayleen Blanchard, SAB Director
 - b. Alyssa Rollins, Assistant Director SE
 - c. Anne Dungalen, ASWOU Senator
 - d. Elizabeth Braatz, ASWOU Senate President

- e. Carl Garon, ASWOU Senator
- f. Marione Corpus, ASWOU Senator
- g. Rick Williams, OSA equal rights organizer

- IFC Secretary
 - a. Paula Taylor

3. Old Business

- None

4. New Business

- Open Hearing Review
 - a. Dennis: All IFC members attended both hearings. Reflection?
 - i. Rae Rae: One grad student in favor fee charged.
 - ii. Emily: Creative arts was in rehearsals otherwise more would have attended meeting and they were not sure where to put anonymous comments.
 - a) Dennis: Made the form dual purpose but might not have made the language clear enough.
 - iii. Yasmin: Overwhelming amount of people asking for lesser cut for Health and Wellness Center, affects student employees as well as anyone who utilized it. Maybe revisit the cut.
 - iv. Rae Rae: Question – How much is left over in each area's accounts right now before we make cuts? Might be good info for everyone on IFC.
 - a) Camarie: I can work on it. Great data point to have.
 - b) Malissa: Clarification: Do you mean current budget balance for this year?
 - c) Rae Rae: Yes, what is the remaining balance right now. My understanding left over were giving back to students. How would that balance out the cuts. That could potentially rollover.
 - d) Malissa: Additional information is always good. Not all spend for lots of reasons at this point in pay period.
 - e) Tammy: Please clarify your question, Rae Rae. Did you say that if there are fees that I did not use they would go back to the students?
 - 1) Rae Rae: Yes, correct.
 - 2) Tammy: That is not correct. If we do not use funds goes back to IFC. Sweep back to IFC.
 - 3) Camarie: Goes back to the IFC reserve fund and therefor helps students with the overall IFC fee. Areas receive budget status report on monthly basis. Lack of historical data. Will have it for next IFC cycle.
 - 4) Dennis: We could that in the budget notes for next year.

- f) Rip: Our budget won't show everything. Not see \$20,000 labor, \$22,000 shades, nor utilities. Look at snapshot and think there is so much money left, but you do not see next terms expenses. Accountability monthly would be great, but we still have a lot to go.
 - g) Amber: Going forward receiving the E&G would be fantastic. Looks like I have money left, but not all has been processed. Lot of open student positions, we have the money for, that have not been filled that could be filled. Good info to have. Students are not necessary filling these open positions.
 - h) Alyssa: SAB and LIA budget looks different because we are program based and are in the Spring. Looks like we have not spent but that is because biggest events are happening in the Spring.
- v. Rae Rae: Sorry, I have so many notes from the hearings. Student workers positions are open, and we fund them but jobs are not filled. Maybe we should not fund that much for student employees.
- a) William: The Howl did not hire all positions last term. End term with 3 out of 9 positions. New leadership is hiring more people to prevent burnout.
 - b) Malissa: I can see where you are going. In general cut packages shows how areas manage cuts.
 - c) Rae Rae: If not utilized snip it.
 - d) Malissa: It is complicated, back to info that area presented. You have to make a decision tonight.
 - e) Rip: We are still coming out of a pandemic. This is for next year. Still try to attract people for next year. Reduced services based on today makes it hard because there are not that many people on campus. Such reduction and services we will miss to make connections.
- vi. Camarie: Lets go back to fee structure.

ASWOU Director of Business & Finance Daniel Rich joins meeting and introduces himself.

- Final Decision FY23 Academic Year
 - a. Budgets
 - i. Dennis: Let's start looking at budget cuts made and how those impacted per Logan's amazing idea.
 - a) Logan in chat: If I may, I would advise to go back through [cut packages](#) and look how the current cuts will impact the area – especially the areas receiving larger cuts. I'm not sure if that

information is fully utilized during the cut process but it is very useful and can make a big difference.

- ii. Dennis: Let's start with [ASWOU](#) they did not really get to present their budget since the whole enhancement issue. Did not get the time to get their input. Any questions about this? 15% cut would affect ASWOU: 3 student positions lost; student clubs' budgets cut.
 - a) Alyssa: Back to positions that would be cut.
 - b) Daniel: 3 student worker positions lost. Director of Visual Communication and Director of Equity and Recording Secretary.
 - iii. Malissa: [Letter](#) is this different than cut package presented?
 - a) Daniel: Same information as budget presentation. Just different format.
 - iv. Dennis: Letter is available on shared drive. Apologize for not sending it out.
 - v. Malissa: Just making sure that the committee had that. Just making sure that other areas will have the same space to provide additional information about their cut packages.
 - vi. Dennis: Other cut packages we want to look at?
 - a) None
- b. Summer Fee
- i. Camarie: Historically, summer was a separate budget, but that made it complicated. Everyone has included their summer ask in total ask. Last year summer fee \$125 charged all students regardless of modality \$125.
 - a) Rip: Who we are going to charge? Before we decide what to charge? Or keep it the same as academic year?
 - b) Camarie: Recommend keep summer the same. Small population of students. Worry about affordability and pricing students out.
 - 1) Dennis: So, should we decide on the full year fee and structure before deciding on summer fee? Are you saying we should not worry about summer fee and just keep it at \$125?
 - 2) Camarie nods yes on camera.
 - c) Yasmin: I motion to keep the summer fee at \$125.00.
 - d) Raul: I second the motion.
 - e) Dennis: Roll call vote
 - 1) Caitlin yes, Yasmin yes, Moana yes, Emily yes, Dennis yes, Rae Rae yes, Raul yes.
 - 2) Motion Passes 7-0-0. Summer fee \$125 regardless of modality.

c. [Fee structure](#)

- i. Dennis: This is what our preliminary allocation looks like based of structure 3.
- ii. Rae Rae: I motion to use structure 3 for the final decision.
 - a) Caitlin: I second that motion.
 - b) Dennis: Roll call vote
 - 1) Caitlin yes, Yasmin abstain, Moana no, Emily yes, Dennis no, Rae Rae yes, Raul abstain.
 - 2) Dennis: Did anybody keep track of the vote?
 - 3) Malissa: Do you get a vote Dennis?
 - 4) Dennis: In budget notes it says Chair gets a vote.
 1. Elizabeth in chat: Checking if Dennis can vote. He cannot.
 - 5) Dennis: Motion passes 3-2-2. Structure we will be using is structure 3.
 - c) Yasmin: Question. Is 3 out of 7 a majority vote?
 - 1) Dennis: Majority out of who voted. 3 out of 5.
 - 2) Elizabeth: By-laws say it has to pass by simple majority.
 - 3) Dennis: Abstentions count as non-votes.
 - d) Elizabeth: Dennis, the chair would only vote in case of a tie. Same structure as ASWOU.
 - 1) Dennis: Need to do another vote?
 1. Elizabeth: Need to reintroduce the motion.
 2. Malissa: Suggest you ask if anybody has anymore clarifying questions.
 - e) Dennis: Anybody has clarifying questions or discussions?
 - 1) Moana: The reason I am saying no is there are other structures out there for higher budget and reduce cuts on some of the areas. So that we are listening to students who spoke at open hearing. Students said raise fee less cuts. Take students voices into account.
 - 2) Yasmin: I have similar ideas as Moana. I was interested in seeing what the numbers would look like if we increase fee on both undergraduate and graduate side.
 1. Dennis: Clarify increase fee or students?
 2. Yasmin: Increasing the fee in structure 3 to \$375 and \$200.
 - 3) Caitlin: Add to what Moana was saying and I like to raise the fee by a little bit. Is there a different fee option that you would like?
 - 4) Moana: I like structure 1.5 or raising fee in structure 3 and take into account what everyone said at the open hearings.
 - 5) Rae Rae: Raising the fee is an option but we are neck and neck with OSU. Our student body is 1/3 of large colleges

and we are looking at retaining students and gaining new students and raising fee could put that in jeopardy.

1. Moana: See validity but main reason for this committee is not to retain students. That is university's problem. Another way to retain students is to not cut activities and areas that students use.
 2. Yasmin: Clarification please, competition between WOU and OSU graduate fees? How does that come into play when majority of students don't come to campus? Need to be loyal to students here with programs and activities. Graduate students will or will not come based on our IFC fee.
- 6) Dennis: Anything else on structure?
1. Moana: Is this a new motion or a different one?
 2. Dennis: Make a motion to structure with the fees that you want.
 3. Yasmin: Vote on structure and then reconsider fee?
 4. Dennis: Not sure what you mean?
 5. Yasmin: The actual numbers.
 6. Rae Rae: I thought that was what the new motion was?
 7. Dennis: More discussion?
 8. Raul: I abstained because I talked with students, and they wanted to have more input.
- 7) Rae Rae: I motion structure 3 with the change to fee \$375 and \$200.
1. Moana: I second the motion.
- 8) Camarie: I have 2 concerns. 1. \$375 fee is an increase of more than 5%. \$372 is max. 2. Is previous vote invalid or need to go by original vote.
1. Discussion on validity of previous vote.
 - a. Voted on structure not on numbers.
 - b. IFC Secretary reads previous vote and motion.
 - c. Rip: Guidance – You approved structure 3 but did not give any numbers.
 - d. Amber: I agree with Rip. Dennis vote did not change the outcome, and original motion did not include numbers.
 2. Elizabeth: If IFC and people in meeting are comfortable with previous vote we can move forward or if not redo the motion.
 3. Dennis: Please raise your hand if you have a problem with previous motion or if need more discussion.

- a. Moana: Clarification on fee amount. Not more than 5%? Max we can do is \$372?
 - b. Dennis: Changed it to \$372 in Google sheet.
4. Moana: I motion that we move ahead with on campus fee of \$372 and online fee of \$200 and OHSU \$372.
 - a. Emily: I second this motion.
5. Dennis: Roll call vote.
 - a. Caitlin yes, Yasmin abstain, Moana yes, Emily yes, Rae Rae yes, Raul yes.
 - b. Motion passes 5-0-1 structure 3 with \$372 and \$200 fees.

- Budgets

- a. Dennis: Discuss allocations line by line.
- b. Moana: I motion to extend discussion/debate.
 - i. Emily: I second this motion.
- c. Dennis: Roll call vote.
 - i. Caitlin yes, Yasmin yes, Moana yes, Emily yes, Rae Rae abstain, Raul yes.
 - ii. Motion passes 5-0-1
- d. Looking at all the area budgets ([Abby's House/Food Pantry](#), [Access](#), [Childcare](#), [ASWOU](#), [Athletics](#), [Campus Rec.](#), [Creative Arts](#), [Student Media](#), [SE](#), [LIA](#), [SAB](#), [WOLF Ride](#) and discussing the [cut packages](#). While looking at all cut packages.
- e. Discussion on ASWOU budget request.
 - i. Base budget.
 - ii. Percentage cut is greater than appears on spreadsheet.
- f. Emily: I motion to exit/limit debate.
 - i. Raul: I second that motion.
- g. Dennis: Roll call vote.
 - i. Caitlin yes, Yasmin yes, Moana yes, Emily yes, Rae Rae yes, Raul yes.
 - ii. Motion passes 6-0-0
- h. Rip: Preliminary decision goes out to everyone, and then have Open Hearing, change preliminary decision of base amount will need a restart. Might be better to remember that percentage is different.
 - i. Dennis: To clarify, account for the difference but leave base budget the same.
- i. Moana: I motion to keep the preliminary allocation the same but keep in mind percentage cut different.
 - i. Emily: I second this motion.
- j. Dennis: Roll call vote.
 - i. Caitlin yes, Yasmin yes, Moana yes, Emily yes, Rae Rae yes, Raul yes.

- ii. Motion passes 6-0-0.
- k. Dennis: If IFC member leaves now do we still have quorum?
 - i. Elizabeth: Quorum is majority plus one. You are fine.

Raul leaves meeting at 6:53PM

- l. Moana: I motion to move into discussion for the allocation cuts.
 - i. Yasmin: second the motion.
 - m. Dennis: Roll call vote.
 - i. Catlin yes, Yasmin yes, Moana yes, Emily yes, Rae Rae yes.
 - ii. Motion passes 5-0-0
 - n. Discussion on allocation, cut percentages/packages and reserves.
 - i. Look at different percentage cuts for areas.
 - ii. Clarification on Student Engagement cuts.
 - a) Took AVP off the top and then take a percentage cut.
 - iii. More cuts, less taken from reserves.
 - iv. Student enrollment are just predictions.
 - o. Caitlin: I motion to end the discussion
 - i. Moana: I second the motion
 - p. Dennis: Roll call vote.
 - i. Caitlin yes, Moana yes, Emily yes, Rae Rae yes, Yasmin yes.
 - ii. Motion passes 5-0-0
 - q. Moana: I motion to approve the [final allocation](#) for Abby's House \$29,299, Access \$17,016, ASWOU \$263,516, Athletics \$1,136,507, Campus Rec. \$1,097,934, Childcare \$49,425, Computer Replacement \$15,000, Creative Arts \$270,211, Extraordinary Travel \$0, Student Engagement \$1,166,837, LIA \$57,321, SAB \$57,269, Student Media \$92,062, WOLF Ride \$43,742, for a total of \$4,296,139.00.
 - i. Yasmin: I second that motion
 - r. Dennis: Roll call vote.
 - i. Caitlin yes, Yasmin yes, Moana yes, Emily yes, Rae Rae yes.
 - ii. Motion Passes 5-0-0 total allocation \$4,296,139.00.
- Messages from floor
 - a. Dennis: Let me know if you are interested in participating in the Steering committee next term? Email me. Add to budget notes and make changes to by-laws.
 - b. Daniel: Grateful for your time, cut to ASWOU will have us retain director of equity.
 - c. Rip: Thank you all, proud of you, go through this difficult decision. Now present to Senate. Good job communication and processing. Thanks again.
 - d. Dennis: Tomorrow 5pm-7pm Senate presentation. Thank you all for doing this.

5. Adjournment

- Caitlin: I motion to adjourn this meeting.
 - a. Emily: I second the motion.
- Dennis: Roll call vote.
 - a. Caitlin yes, Yasmin yes, Moana yes, Emily yes, Rae Rae yes.
 - b. Motion passes 5-0-0
 - c. 7:54pm adjourned.