

Incidental Fee Committee Meeting #2

Thursday, December, 1st 2022 | 6:30pm

Via [Zoom](#) and in person RVEC 203 (link in Calendar invite)

ASWOU President Kodee Harwood in Chair

Agenda

1. Call to Order
2. Approval of the agenda
3. approval of the minutes from 11.17.22
4. Roll Call (name, pronouns, position, favorite underappreciated musical artist)
 - IFC Members
 - Advisors
 - Area Heads
 - Other Representatives
 - IFC Secretary

Old Business

- **None**

New Business

5. Basic Overview of IFC - Alyssa Rollins
 - Overview of bylaws
 - Overview of process and timeline
 - Overview of areas
 - Responsibilities of committee vs advisors vs area heads
6. Resources Overview- Kodee Harwood
 - Shared Drive
 - Governing documents
 - IFC website
7. IFC Chair Election
 - Nominations
 - Election
8. Future meetings
9. Messages from the Floor
10. Adjournment