

Incidental Fee Committee 2023-2024 Academic Year

Tuesday, December 5, 2023 | 1:00PM

ASWOU President Hunter Hall in Chair

Zoom

Minutes

- ❖ Call to Order
 - 1:09PM
- ❖ Approval of the agenda
 - Viviana: I move to approve the agenda of December 5th.
 - JD: I second the motion.
- ❖ Roll Call (name, pronouns, position)
 - IFC Members
 - Viviana Romero
 - Aidan VanDyke
 - Amari Hendrix
 - Ayla Adkins
 - JD McShane
 - Skyler Stangeland
 - Advisors
 - Tina Fuchs, VP of Student Affairs
 - Amber Deets, Director of Graduate Student Success and Recruitment
 - Evan Source, Board Secretary & Special Assistant to the President
 - Camarie Moreno, Director of Budget & Planning
 - Area Heads
 - Grace Pagnone, CDC (proxy for Tammy Gardner)
 - Chelsee Blatner, Student Engagement
 - Kristen Perry, Abby's House
 - Randi Lydum, Athletics
 - Rian Gayle, ACCESS
 - Rip Horsey, Campus Recreation
 - Cameron Mortensen, WOLF Ride

- Other Representatives
 - Hunter Hall, ASWOU President
 - Maddux Gillett, ASWOU Senate President
- IFC Secretary
 - Paula Taylor
- ❖ Old Business
 - None
- ❖ New Business
 - Nominations for Chair
 - Hunter: Any nominations for IFC chair? Either self-nomination or by other IFC members?
 - Viviana Romero: I nominate myself. I have experience as a chair and love making agendas.
 - Hunter: No other nomination, no other discussion.
 - Election of the chair
 - Aidan: I move to elect Viviana as IFC Chair.
 - Amari: I second.
 - Roll Call vote: Amari yay, Aidan yay, Viviana abstain, JD yay, Skyler yay, Ayla yay.
 - Motion passes 5-0-1. Viviana is elected as IFC chair.
 - Winter Term Meeting dates
 - Tina: I did a “When is Good?”
 - Rian: Are they weekly or monthly?
 - Hunter: Weekly.
 - Tina shares “[When is Good](#)”. No times available but not all IFC members responded.
 - Maddux retracts her “When is Good?” responses.
 - 1 hour available on Tuesday.
 - Aidan: I just completed the “When is Good?”
 - Ayla: Cannot do Friday, another member can’t do Friday.
 - Hunter: Do you have your class schedules?
 - Tina: Redline is class?
 - Skyler: That is class.
 - Hunter: JD on Thursday what is that?
 - JD: That is work conflict.

- Hunter: 3PM on Thursday could work.
 - Tina: We need a 2-hour block.
 - Amber: How about 7AM–9AM?
 - Ayla: In person or zoom?
 - Tina: If early morning it could be zoom.
 - Maddux made [poll](#): Monday 7PM-9PM or Wednesday 7AM-9AM.
 - [Poll results](#): 7PM-9PM on Monday.
- **Timeline**
- Evan: Discussion in person or zoom and the specific dates.
 - Amber: Look at the dates and see if there are no conflicts.
 - Maddux in chat: Need to find a parliamentarian. Times do not work for me.
 - Hunter: Discussion for IFC members when and how we meet.
 - Tina: Publicize your meetings then you can meet.
 - Ayla: Prefer in person but do both.
 - JD: In person but have Zoom option.
 - Aidan: If we can meet in person we should.
 - Viviana: IFC members meet in person and have Zoom option.
 - Tina: First 2 weeks are subcommittee meetings.
 - Viviana: MLK Day decide now that we move to Wednesday at the time that we are available.
 - [Dates & times set, calendar made.](#)
 - Skyler: Get Open Hearing dates set soon.
 - JD: I second what Skylar said.
 - Viviana: Made a note of it and we will have it decided by January 22, 2024.
- [Determine subcommittees](#)
- Hunter: Figure out conflict of interest so we can see who is available for what subcommittee.
 - Maddux: Judicial Administrator decided it is the umbrella of the area that determines conflict of interest. Can be on subcommittees with conflict of interest.
 - Tina: Anybody can serve on sub-committee. Area presents budget so IFC members know what is in there.
 - Hunter: IFC members interested in certain committee?
 - Members assigned; Kira not here, will assign later.
 - Need to assign advisors to sub committees.

- Hunter: Any messages from the floor or discussions?
 - Rip: I would like to get clarity on 2 things: Are there over realized funds for this year and would IFC entertain a presentation for those funds? Are there enhancements requests that we will be able to do?
 - Camerie: Over realized funds is a best guess. Enhancement request is up to IFC members, it appears that no significant cuts are necessary. Standard cut packages 5%, 10%, 15% and enhancements. No concerns if that is what IFC wants to entertain this year.
 - Rip: If there are funds available for emergency or other opportunities, can we apply for it?
 - Camarie: No, that is not in the bylaws, unexpected funds yes but rest goes into reserves.
 - Ayla: When we have online meetings, please share documents in chat.
- ❖ Adjournment
- Aidan: I move to adjourn the meeting.
 - Skylar: I second.
 - Meeting adjourned 2:42PM