

Salem Health Tuition Discount Approval Form



To be applied to:

Term _____ **Year** _____

Salem Health Employee Name _____

Employee #

WOU Student ID #

Email

Phone

Signature of Salem Health Education
Benefits Representative

Signature of Applicant

Date

Date

Applicant (Salem Health employee) assumes responsibility for completing all necessary procedures for admission to Western Oregon University's eligible graduate programs. Application must be submitted no later than two weeks prior to the term in which the coursework is being taken. **A maximum of twelve (12) credit hours per term may be taken at the 20% discounted rate, with additional hours at the normal tuition rate.**

The unused portion of credits is not cumulative and cannot be carried over to another term or transferred to another applicant. Discount is available for employees only and must be requested through this form prior to each term.

Discounts cannot be combined. If the applicant is eligible for more than one discount, the higher discount will be applied. Your Salem Health Education Benefits coordinator needs to email completed forms to businessoffice@wou.edu.

WOU STAFF USE ONLY

Total Credits Remitted to the Business Office _____ **Staff Initials** _____

Approved by _____ Date _____