

**Safety/Energy Committee Minutes**  
**Held In-Person/Zoom Hybrid; April 18, 2023**

Present: Allen Risen, Michelle Sides, Jessica Olson, Kristen Larson, Mike Komes, Nora Solvedt, Mike Hanson, and Mike McGlade.

Absent: Mark Lilley, Jacquelyn Vasquez, Julie Grammer, Zachary Hammerle, Rebecca Chiles, Janelle Hampton, Adria Henrickson, and Chelsee Blatner.

Meeting was called to order at 1400 hrs.

**Review of Minutes:**

- Mike Hanson made the motion to approve, Michelle Sides seconded.
- February 21 minutes approved.

**Building Fire life Safety Inspections:** Allen Risen.

**Extinguisher Issues;**

- Old Ed building; monthly extinguisher checks not being completed.
- Mods monthly extinguisher checks not being completed.
- ITC North and South wing extinguishers no receiving their monthly checks.
- Maaske monthly extinguisher checks not being completed.

**Fire Sprinklers;**

- RWEC Sprinkler control room water pressure gauge reading zero pressure. Plumber Scott was advised, finding the water was not turned on and recharge the system.

**Trip/Fall Hazards;**

- New PE; Exterior light above breezeway rollup door has bulb missing. Very dark at night.
- New PE; north entrance brick walkway very slick from moss growth.

**Electrical Issues;**

- New PE 202 Mechanical room has an open “J” box on HVAC unit. Needs cover installed.
- New PE; outside security light above breeze way rollup door missing bulb.
- Smith Music 106 using an extension cord to power up a power strip.
- Library Center for Academic Innovation using extension cord to power up power strip.

**Fire Doors;**

- Library 1<sup>st</sup> floor elevator fire door dragging on floor and does not close during fire alarm.
- ITC 002 north emergency exit door sticking badly and had to kick door open.
- New PE; Double doors between gym and breeze way, south door hard to open / close due to dragging on concrete floor.
- Math / Nursing 108 Theater room SE exit blocked by chairs and a couch.
- APSC east fire exit partly blocked by recycling and cardboard.

**Other;**

- NCAA Club House; Women’s Soccer hallway being used for storage of equipment, BBQ grill, wagon, boxes.

- RWEC Natural gas meter missing its seismic gas shut-off device.

**Injury Review:** Seven this month.

<b>Description</b>	<b>Findings</b>	<b>Recommendations</b>
<p>The employee had just finished cleaning water from an overflowed toilet, and when turning to leave the restroom, they slipped on the wet floor landing on the left side of their back. The employee sought medical attention, and x-rays showed a hairline fracture to one of their ribs. The employee was placed on light duty for several weeks and attended physical therapy. The employee has since been released to full duty.</p>	<ul style="list-style-type: none"> <li>• Turning while walking on wet flooring.</li> <li>• Vinyl tile flooring.</li> </ul>	<p><b><i>Recommendations to Prevent Similar Accidents</i></b></p> <ul style="list-style-type: none"> <li>• Use caution when walking on wet floors.</li> </ul>
<p>The employee was moving the portable pool stairs to install it at its designated location at the north end of the pool when it slipped from her grip and landed on their left big toe causing bruising and bleeding. Normally two employees move the stairs rather than one. The employee did not seek medical attention.</p>	<ul style="list-style-type: none"> <li>• Portable/wheeled five step stair unit that is movable similar to pushing a wheelbarrow.</li> <li>• Approximate total weight 80-100 pounds.</li> <li>• Handle lift weight approximately 40-50 pounds when rolling.</li> <li>• Moving stairs from south deck storage area to north end use location.</li> <li>• Normal practice using two persons to move, but employee attempted to move alone.</li> <li>• Hand grip slipped from handle causing stairs to drop onto left big toe causing bruising and bleeding.</li> <li>• No medical attention sought.</li> <li>• First aid only.</li> </ul>	<ul style="list-style-type: none"> <li>• Ask/wait for assistance when moving steps.</li> </ul>

<p>Several large, heavy solid-core wooden doors were discarded in the dumpster and were partly sticking out of the top. The employee stepped up on the dumpster's step rail, holding on to the top edge of the dumpster with their right hand, and shifted the discarded doors to make room for other items. The employee grabbed the edge of a door and pulled it toward them when they felt pain to their left middle finger, top knuckle. The employee felt a pop and pain as if they had strained the knuckle joint or tendon. The employee will seek medical attention if the pain does not subside.</p>	<ul style="list-style-type: none"> <li>• Grabbing discarded doors in dumpster and shifting them to lay flatter in the dumpster.</li> <li>• Placed left hand on door corner edge with thumb and index fingers on face side, middle finger on edge and ring/little fingers on back side to grasp door and pulled towards themselves.</li> </ul>	<ul style="list-style-type: none"> <li>• Ask for assistance when possible adjusting/moving with heavy objects/doors.</li> </ul>
<p>The employee was cutting open a plastic dish soap dispenser with an old carving knife when the knife slipped nicking his index finger. The dish soap is in a solid state, like a brick, in the plastic container and while cutting the plastic container along its seam to access the soap brick, the knife slipped cutting their index finger on the left hand holding the container. The employee advised their finger was fine and no medical attention was required.</p>	<ul style="list-style-type: none"> <li>• Cutting open a ridged plastic soap container not designed to be opened in that manner.</li> <li>• Using the wrong tool for task/8" carving knife.</li> <li>• Improvising using older dish soap dispenser not designed for current dish machine being used.</li> <li>• Not wearing PPE when using sharp knife.</li> </ul>	<ul style="list-style-type: none"> <li>• Use correct soap dispenser for equipment.</li> <li>• Wear stainless mesh glove when using sharp tools/knives.</li> <li>• Order supplies earlier so not to run out of correct soap and dispenser.</li> </ul>
<p>The employee was exiting their vehicle when they stepped on to the 3-foot wide mossy curb/concrete section in front of their vehicle. The employee slipped on the moss, injuring their left hand and right knee. The employee did not seek medical attention, but did leave</p>	<ul style="list-style-type: none"> <li>• 3' cement curb buffer/walkway adjoining the south curbing and planter bed covered with wet, green moss causing a slippery surface.</li> <li>• Employee wearing canvas type tennis shoes with rubber soles and little traction.</li> </ul>	<ul style="list-style-type: none"> <li>• Remove moss on concrete. In process by Grounds maintenance.</li> <li>• Beware of surroundings.</li> <li>• Use caution on potential wet slippery surfaces.</li> </ul>

<p>work to change out of muddy clothing.</p>	<ul style="list-style-type: none"> <li>Employee path of travel after exiting their vehicle was stepping up on curb, walking over 3- concrete, through plant bed (bark mulch) to designated sidewalk.</li> </ul>	<ul style="list-style-type: none"> <li>Pressure wash mossy surfaces as needed.</li> </ul>
<p>The employee was cutting carrots and not paying close enough attention to what they were doing and the location of their thumb while they were cutting. The employee cut the tip of their left thumb. The employee was not wearing the stainless-steel mesh glove that was available.</p>	<ul style="list-style-type: none"> <li>Not paying attention to hand position on produce when cutting with a sharp knife.</li> <li>Not wearing the stainless-steel mesh glove provided by their department.</li> <li>Small cut to tip on left thumb.</li> <li>No medical attention sought.</li> </ul>	<ul style="list-style-type: none"> <li>Wearing stainless-steel mesh glove on hand holding produce when cutting.</li> <li>Slow down.</li> <li>Be aware of hand location when cutting.</li> </ul>
<p>The employee had just finished a blood draw on a student in the treatment room of the Student Health and Counseling Center when they attempted to dispose of the needle into the sharps container and pricked the middle finger of their right hand. The employee left work early to seek medical care.</p>	<ul style="list-style-type: none"> <li>Received needle stick on right hand, middle fingertip, when disposing of needle in sharps container.</li> <li>Not looking at Sharps container while inserting/disposing of used needle.</li> <li>Drawing blood from student for a standard STI test.</li> <li>No known STI or STD with patient receiving test.</li> <li>Using a non-self-capping needle.</li> <li>Employee received treatment at Dallas Emergency Room.</li> </ul>	<ul style="list-style-type: none"> <li>Pay more attention when using/disposing of needles.</li> <li>Review training and Bloodborne Pathogens policy.</li> </ul>

**Energy Conservation Update:**

- o No update currently.

**Round Table:**

- The Old Education building remodel is delayed due to the contract process for asbestos abatement.

- The Safety Committee still needs a chair. Allen will continue as interim until one is found, or he retires. Allen will retire June 30<sup>th</sup>. Congrats, Allen!

**Next Meeting:** May 16, 2023, 2pm, in Hamersly Library 205.  
Meeting adjourned at 1431 hrs.