

Safety/Energy Committee Minutes
Held In-Person/Zoom Hybrid; July 18, 2023

Present: Michelle Sides, Jessica Olson, Mark Lilley, Mike Hanson, and Kristen Stevens.

Absent: Julie Grammer, Janelle Hampton, Beeb Singson, Jacquyn Vasquez, Adria Henrickson, Zachary Hammerle, Rebecca Chiles, Mike Komes, Nora Solvedt, Mike McGlade, and Chelsea Blatner.

Meeting was called to order at 1401 hrs.

Review of Minutes:

- Mike Hanson made the motion to approve, Mark Lilley seconded.
- June 13 minutes approved.

Building Fire life Safety Inspections: Jessica Olson.

Extinguisher Issues:

- HL and ITC Main – Did annual inspections for most extinguishers. Replaced tags.
- ITC – South and North wings monthly checks not being completed by assigned person. I completed July's extinguisher checks.
- Mods – Monthly checks not being completed. Building is scheduled for demo, not being used.
- RWEC – Pulled extinguishers requiring their six-year servicing. Replaced with loaners until the removed extinguishers can be serviced.

Fire Door Issues:

- Library first floor elevator fire door dragging on the floor tile causing the door not to close. Needs to close during fire alarm.

Sprinkler Issues:

- ITC – Storage room 113 needs to have a cage/guard installed over ceiling sprinkler head to prevent breakage.

Electrical Issues:

- RWEC – Room 236 using an extension cord to power both refrigerator and microwave. Appliances need to be plugged directly into wall outlet sans extension cords.

Tipping Hazards:

- HL – Shipping/Receiving gray locker needs secured to wall.
- RWEC – Storage room 211 has two shelves on east wall needing secured. Rooms 130, 132, 236 need secured to wall.

Other:

- ITC – Room 114 has four light tubes leaning against the south wall stud and they need secured properly to prevent breakage.

- RWEC – Natural gas meter on north exterior of building is missing its Seismic gas shut off device. Needs installed per WOU's insurer.
- HL – Section of roofing material bubbling/open.
- HL – Door to generator building not locking/secured.

Injury Review: None this month.

Energy Conservation Update:

- No update this month.

Round Table:

- SAIF requesting one to two volunteers for ergonomic assessment training. Michelle Sides and Kristen Stevens volunteered. Thank you!

Next Meeting: August 15, 2023, 2pm, in Hamersly Library 205.
Meeting adjourned at 1421 hrs.