

Safety/Energy Committee Minutes Held In-Person; August 15, 2023

Present: Michelle Sides, Jessica Olson, Mark Lilley, Adria Henrickson, Mike Komes, Mike Hanson, and Kristen Stevens.

Absent: Julie Grammer, Janelle Hampton, Beeb Singson, Jacquyn Vasquez, Zachary Hammerle, Rebecca Chiles, Nora Solvedt, Mike McGlade, and Chelsee Blatner.

Meeting was called to order at 1358 hrs.

Review of Minutes:

- Mike Hanson made the motion to approve, Adria Henrickson seconded.
- July 18 minutes approved.

Building Fire life Safety Inspections: Jessica Olson.

Trip/Slip Hazards:

- Campbell Hall – First floor drinking fountain shooting water when activated, creating slip hazard.
- HSS Mechanical room 113 – Ladder platform safety chain not secured.
- Rice 217 and 218 stair/ladder platform safety chain not being secured.

Tip Hazards:

- OPE 112 and 113 shelving needs secured.

Extinguisher Issues:

- Several buildings still not receiving their monthly extinguisher checks by building manager or assigned persons.
- Campbell Hall – Extinguisher outside room 307 completely blocked by stacked furniture.

Fire Sprinkler Issues:

- Campbell Hall needs sprinkler above kiln (rm 012) replaced with 286 degree head.
- Health and Wellness racquetball court #1 NE sprinkler head missing protective cover.
- WUC – Sprinkler head outside 210B missing escutcheon. Church St entrance ceiling sprinkler head escutcheons dropping down from ceiling. Need to be flush with ceiling.

Fire Alarm Issues:

- Devolder – Horn/strobe in 103 and outside 123 are not working.
- Rice – Alarm bell not working outside 110D. No horn/strobes in auditorium, recommend adding.

Fire Door Issues:

- Child Development – Room 102 exit door blocked by items.
- HSS – North door on south section catching on mat. Doesn't close when open fully and needs to be pushed fully open.

Emergency Lighting Issues:

- Campbell Hall – Emergency light in south and north stairwell between 2nd and 3rd floor not working.

Electrical Issues:

- Campbell Hall – Room 308 outlet on ceiling near sprinkler head has missing cover.

- Maple Hall – Extension cord pinched in exterior door (running from dressing room 104). Did not see after roofing work completed.

Ceiling tile missing / holes needing closed:

- Devolder – Main entrance ceiling tile open.
- HWC – Missing/Open tiles X3. Hole in east wall (approx. 11"x8") in room 253.
- WUC – Room 118 missing ceiling tile.

Signage:

- Sprinkler alarm bell sign needs installed by outside sprinkler alarm bell at Loading Dock.

Other:

- Campbell Hall – Basement hallway becoming partly blocked by items stored on west wall.
- Child Development – Rooms 109 path blocked by items.
- Devolder fume hoods need serviced. Last serviced in 2014. NS fume hoods due retesting October 2020.
- Phillips AED pads still backordered (HWC).

Injury Review: One this month.

Description	Findings	Recommendations
<p>The employee advised they were working on building a new deck for the Gentle House front porch. The porch had two roof support posts located on the NE and SE corners of the porch. They raised the NE support post to allow their coworker to slide planks under the NW pillar. This caused the second SE support post to come loose and fall, hitting their right elbow. The employee did not seek medical attention but applied an icepack after the initial injury.</p>	<ul style="list-style-type: none"> • Lifting a support post, allowing a second support post to come loose. • Second support post fell, striking employee in elbow. • Swelling and bruising of right elbow. • Did not seek medical attention; did not miss work. 	<p>Recommendations to Prevent Similar Accidents</p> <ul style="list-style-type: none"> • Be aware of surroundings when maneuvering support materials.

Energy Conservation Update:

- No conservation update this month.

Round Table:

- It's hot outside! Stay cool.
- Library first floor elevator and chiller structure doors to be fixed by Facilities.

Next Meeting: September 15, 2023, 2pm, in Hamersly Library 205.
Meeting adjourned at 1405 hrs.