



## Staff Senate Minutes

November 12, 2013, 3pm Calapooia Room, WUC

- Call to order

Present: Heather Mercer (President), Brandon Neish (Vice President/Recorder), Nan Lehto, Crystal Granger Ross, Brennan Miller (proxy), Don Boderman (proxy), Sharon Price, Sue DeNoyer, Dona Vasas

Not Present: Megan Habermann, Elayne Kuletz

- Approval of the agenda

Nan moved to approve the agenda which Sue seconded. The motion passed with a vote of nine yay, zero nay, and zero abstentions.

- Approval of the minutes

Brandon informed the senate that he had been unable to complete the minutes from the previous meeting. The minutes would be presented at the next meeting for approval in addition to minutes from this meeting.

- Staff Senate Updates

- Messages from the President

Heather reported that the shared communications meeting had finally be set and the first meeting was scheduled for Thursday, November 14<sup>th</sup>. There would be an update from the meeting at the next staff senate meeting.

- Faculty Senate update

The faculty senate met while Elayne was gone and now coincides with staff senate meetings. Elayne was going to try and keep up with meetings from the released minutes via email and would report as she could.

- Administrative Support Council update

Megan's proxy, Don, informed staff senate that there was no update from the ASC.

- Student Senate update

Crystal brought copies of the meeting minutes for student senate to the meeting but had not had a chance to review them yet. The copies were passed around for members to read.

- Old Business
  - Vacancies (update)

Brandon informed the senate that nominations had been made and that each area had a staff representative (at least one) nominated. Ballots needed to be made and distributed to the constituents of each staff group per the bylaws and Brandon hoped that would occur by next week.

- New Business
  - New Staff Welcome debrief

The members present said that everyone seemed to really enjoy the New Staff Welcome and mingled around/met other new and current staff members. Prizes for new staff members were with Heather and will be given out ASAP. The members of Staff Senate did express concern over the amount of money necessary to cover the event and suggested that giveaways were donated in the future to keep costs low (passes from Creative Arts, Athletics, Smith Fine Arts, Admissions, Student Health Center, Bookstore).

- Brainstorm session for remainder of the year

The staff senate hosted a brainstorm session in which they drafted ideas for how to proceed for the rest of the year. The ideas from that session are below:

- In the past they've done memorial gifts and worked with HR to put together unclassified book
- Fundraising for Philippines
- Create a community group that supports staff
- The President of WOU has always used staff senate as an outreach source
- Newsletter was a huge, fantastic project
- Bring bag lunch to a planned "Staff Get-Together" or staff spirit day
  - Wear red first Friday of the months
  - Start a conversation about things happening on campus.
- Make second meeting a "informational meeting" not related to staff development

- Announcements
- Adjourn – next meeting November 26<sup>th</sup> but send out an email to see if the meeting was necessary and there would be enough members.
  - Sue moved to adjourn the meeting which Sharon seconded. The motion passed with a vote of nine yay, zero nay, and zero abstentions.