



Staff Senate Minutes

February 10, 2015

Call to Order 3:04 pm

Attendance

Jennifer Keen, Elayne Kuletz, Dona Vasas, Heather Mercer, Megan Habermann, Brandon Neish, Christopher Solario, Sharon Price, Crystal Granger Ross, and William McBeth were present. Sue Denoyer arrived at 3 :08 pm.

Approve Agenda

Brandon moved to approve the agenda which was seconded by Christopher. The motion passed 10-0-0.

Approve Minutes

Christopher moved to approve the minutes which was seconded by Sharon. The motion passed 10-0-0

Reports:

Shared Governance Meeting Report

None

Faculty Senate Report

None

ASC Report

None

Student Senate Report

None

Board of Trustees Report

Megan noted that the board is meeting quarterly and is currently working on the bylaws.

Old Business

Staff Discounts - Elayne mentioned the discount list is on the Google drive and is asking for suggestions on how to share the information. It was mentioned that our newsletter or our website would be great places.

Lynda.com Kiosk Licenses - Elayne reported that we can finally check out licenses from the library for staff development. Sharon mentioned that she has

already checked it out and you create your own account. This allows for printing of completion certificates at the end of a lesson.

Welcome Wolves - Megan made a survey for current employees. Crystal and Sharon will help Christopher and Megan as a committee.

Staff Survey - It is ready! It was suggested that an allfacstaff email be sent and post the survey on our website. Directors will need to be contacted to make sure that everyone has access to complete it. Brandon will put the survey on our staff senate drive and Elayne will post it on the website. Brandon will send an email and Heather will help to get the information out in paper form to those departments without computers. It was agreed that it needs to get out ASAP.

New Business

Special Election - Dona sent out an email for nominations for our vacant position. So far we have two accepted nominations and one that has not replied. Dona will contact the third nominee and a ballot will be created and sent out as a link in an email.

Announcements

The next Board of Trustees meeting will be on 2/25.

Adjourn

3 :22 pm Brandon moves and Heather 2nds. Passed 11-0-0.