

Staff Senate Minutes – March 21, 2018

Attendance

- Present: Kara Westervelt-Parker, Susan Hays, Kristen Larson, Wei Wei Zhang, Kyler Dreyer, Jesse Poole, Louann Casares, Dona Vasas, Andrew Holbert, Lila Gardner

Call to Order

- Meeting was called to order at 2:04 pm

Approval of the Minutes

- Minutes from the March 7, 2018 meeting were approved as is. Motion to approve the minutes by Kyler. Seconded by Kristen. Carried 8/0/1.

Approval of the Agenda

- The agenda was approved. Motion moved by Andrew and seconded by Kyler. Motion carried 9/0/0

Guest Speaker

- ASWOU – Lila: Roberts Rules
 - Lila presented a power point presentation – abridged version of parliamentary procedure
 - Simplified Roberts Rules is also used by Faculty Senate and there is a document on their website

Reports

- Shared Communications Report – Spring is not yet scheduled. Nothing to report.
- Faculty Senate Report – Gen Ed program was approved. 20/4/1 by secret ballot. New Gen Ed Program can be found on Faculty Senate website/committees/curriculum committee. IDS (Interdisciplinary Studies) department or division was approved 19/3/3 by secret ballot.
- Student Senate Report – Approved IFC budget. IFC raised 4.01% for academic year. \$14.00 increase overall. \$363.00 per student total. Increase of summer fees by 9.3% which needed Rex Fuller's signature. Increase related to overhead expenses for summer term.
- Board of Trustees Report – no report. Next meeting in April 18th

Old Business

- Staff Senate Meeting Structure – update Jesse
 - Roberts Rules
 - Moving locations to accommodate guests – everyone approved of moving to the Santiam Room (north and south). Jesse will follow up
 - Announcing meeting times and locations via email
- April BOT Lunch, April 18th @ 11:30 am
 - Dona, Rip, Kathryn, Jesse will attend

New Business

- Faculty Senate Bylaws and Simplified Robert's Rules
- Staff Senate could mirror Faculty Senate
 - Executive Committee – President and Vice President
 - Decide if this is the route we want to go before elections in April and May
 - VP elected in April for a 2-year term
 - Grandfather Jesse in as President to extend him for one more year.
 - Executive Committee elections in April – by secret ballot (can president vote?)
 - General Elections held in May
 - VP duties – minutes, elections, facilitate meetings in the absence of the president, attend board meetings in the absence of the president, website management
 - Need to add Rex Fullers expectations of Staff Senate President to future discussion/bylaws

Move to extend the meeting to 3:07 pm by Jesse seconded by Dona. Carried 8/0/0 (Andrew left)

Move to postpone staff senate bylaws and simplified Roberts rules to next meeting by Kyler. Seconded by Kara. Motion carries 8/0/0.

Move to adjourn by Jesse. Seconded by Louann. Motion carries 8/0/0.

Adjourn: 3:10 pm