



Staff Senate Agenda

February 2, 2021 (11:30am–1:00pm)

Online Via Zoom

Call to Order via ZOOM video conference

<https://us02web.zoom.us/j/82419371680?pwd=Q1BiN1R5ckhORTh1cHZnbTlyN1p1UT09>

Start recording

- Reminder that meeting is being recorded, which includes all chats

In attendance: Colin Haines, Michelle Gallagher, Laura Tierney, Olivia Flores, Jenna Otto, Samantha Cameron, Rip Horsey, Kelly Rush, Melissa Hizman, Tony Manso

Absent: Beth Jones,

Guests: Keegan Gormally, Malissa Larson

Approval of Minutes

- Draft in Staff Senate Team Drive for January 19, 2020
- Approved in Meeting 9-0-0

Reports

- Campus Updates
 - The presentation went well. It would be good to link the recording to the staff senate website. That way people can access it easier.
 - We had about 31 live viewers.
 - Both of the departments had great information to share and were open to answering the questions.
 - We can reach out to other departments to see if they would be willing to do a presentation since we have not had other departments volunteer.

New Business

- Staff Senate Website Manager
 - Rip will be taking over the website updates. He created the website and has a lot of



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background knowledge about it.

- Motion made by Jenna and seconded by Tony
- Approved- 9-0-0
- Colin's Departure
 - Colin is leaving WOU for a new position that will have more opportunities for career growth!

Unfinished Business

- Update on Status of our 2020/21 Goals
 - Communication
 - With the creation of the department presentations we have made it easy for departments to communicate with employees besides just emails.
 - There has been more communication from the Board of Trustees (B of T) since the last special meeting. A website is being created for the B of T to share communications with students, staff and faculty. A focus of the website will be the transparency of the new President search.
 - Evaluations
 - There is behind the scenes work with Human Resources to amp up the evaluation process so that it is more meaningful. This would be closer to looking like a 360 evaluation rather than the current evaluation system.
 - Right now there is nothing tangible happening for evaluations but conversations are being had that have not happened in the past. And Colin let those involved know that they can reach out to the Staff Senate since we have had evaluations as a focus for the past couple of years.
 - Many of the Staff Senate member's departments have seen improvements in evaluations being completed in a timely manner.
 - Currently there is no evaluation training for supervisors which can cause challenges. Training for supervisors can provide a better understanding of what evaluations are and how they can best be conducted.
 - This could be one of the specific goals for the 21-22 academic year for



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- Update on Bereavement Leave Policy
 - Proposal Made, See Attached
 - Colin sent this to many of the admin up top to get the word out.
 - Ryan Hagerman told Colin that the policy committee is starting back up and that this would be an item up for discussion and a vote.
- Executive Committee Contingencies
 - Motion was passed to continue the meeting passed the adjournment with just the staff senate members so that they can discuss what the executive committee will look like going forward.

Announcements

- Public Comments - Anything for the good of the order?

Adjourn

Motion was made to adjourn the meeting. 9-0-0

12:21 pm

Upcoming Meetings:

- Tue, February 16, 2021 (11:30am–1:00pm)