

Staff Senate Minutes

February 6, 2024 (2:00pm–3:30pm)

Online Via Zoom

Start recording - Staff Senate follows Simplified Robert's Rules

- Meeting recordings only accessible to Senators
- Zoom meeting - <https://wou-edu.zoom.us/j/85780295099>

Approval of minutes

- December 5 Minutes approved

In-Attendance: Adrian Trujillo, Alexis Morrison, Ambre Plahn, Jenna Otto, Jason Horne, Crystal Ross, Noah Carillo, Keats Chaves, Rip Horsey, Jane Cameron-Jensen

Absent: Kristen Perry, Pam Flippo,

Guests: Dianice Torrado Rosado, Heather Brophy, Kolis, Michael Ellis, Wendi Mars,

Reports

- Committee Reports
 - Shared Governance
 - President's Cabinet
 - Working on the Policy Review Process. If there is a policy that is just compliance based, that will be streamlined so it does not have to go through various shared governance. When it does not just involve compliance, then that will continue to go through shared governance before opening for public comment.
 - Legal Counsel will reach out to departments/divisions to get a main point of contact to assist with Open Records requests. That way, when a request for public records has been requested, they can narrow down the departments involved and can quickly know who to contact about it.
 - Discussion about world events was brought forward. One idea is to create a Civic Discourse space for students to allow them to have their own space to discuss these world events.
 - Non-Faculty Board of Trustees member follow-up: Paige Jackson is going

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- through the testimony process today. The Governor had selected Paige to fill the non-faculty BOT position, but they did not hold a vote to
- Question: If appointed to this position, will the position only be until the end of the vacancy, or will it extend an additional year?
 - Adrian will need to check with Evan about this.
 - HSI panelists – Dominique sent out an email seeking folks that would like to serve as a panelist for the next HSI summit.
 - University Council
 - President Peters has requested the Staff Senators review the Strategic Plan Draft. If someone has not yet received the draft, please let us know and we will be sure to forward you the email. As a reminder, it was asked that the senators not share the draft.
 - Questions:
 - How many shared governance meetings did you Adrian attend with the president?
 - Answer: Just the one during the fall term. It seems that they have decreased to just once per term compared to once per month in previous years. Adrian will reach out to the President's office to find out more information.
 - Other - Administrative Equity, Staff Connections, Scholarship, etc.
 - Administrative Equity: Ambre will reach out to the Administrative Equity committee via email to get a meeting set up.
 - Scholarship Committee: Adrian has been working with Dave from the Foundation and our focus will be on Giving Day. They are hoping to put together promotional materials that would include quotes from past recipients in hopes we can reach our goal of raising \$1,000 so we can sustain our scholarship fund.
 - Staff Connections: Once the weather starts to look better, be on the lookout for more events hosted by Staff Connections!
 - President's Report
 - [January 23, 2024](#)



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Unfinished Business

- Performance Evaluations & Training
 - On hold
- Use of Direct Appointments
 - On hold
- Search Committee processes
 - On hold
- Fundraiser Raffle
 - Will table this item as we will focus on Giving Day.
- Remote Work/Return to Campus Policy
 - Will table this item as folks have returned to campus and/or made arrangements with their department.
- “Suggestion Box”
 - On hold

New Business

- Welcome new senators

Announcements

- Agenda item suggestions
- Kudos/Recognition-
 - December Staff Member of the Month – Wendi Mars.... WOO HOO!!!
 - January Staff Member of the Month – Maggie Newton.... WOO HOO!!!
- Public Comments - Anything for the good of the order?
 - Remote work policy – were there any other new updates regarding this policy? UCS is looking to implement an internal process but doesn't know how to proceed. Adrien is happy to help find out more information for UCS and help Kolis with this.
 - Human Resources hopes to start monthly workshops on the second Tuesday of each month at 2:00pm. Benefits-related questions will be open the third Tuesday of each month. Be on the lookout for announcements when they become available.

Adjourn

Upcoming

February 20, 2024 - Dave B. Giving Day