Werner University Center (WUC) Advisory Committee Meeting May 15, 2017 Ochoco Room

Members present: Courtney Cunningham, Patrick Moser, Jane Cameron-Jensen, Aislinn Addington, Chelsee Blatner, Mark Lane, Sue Denoyer, Jessica Roberts, Jennifer Hansen, Jason Granados, Albert Worotikan

- I. The meeting was called to order at 2:06 pm
- II. Purpose of WUC Advisory
- III. Reports
 - a. Werner University Center-Patrick Moser and Chelsee Blatner
 - i. Chiller for the WUC will be replaced by tomorrow or Wednesday.
 - 1. 3 of 5 chiller's not working.
 - 2. \$120,000-\$80,000 our portion to pay from WUC costs
 - ii. Freezer in campus dining cost \$12,000
 - iii. Projects in the future will be put on hold longer to build up reserves from the extra costs for this year's building maintenance costs.
 - iv. Number of events in the WUC is up, but the amount of people coming into the building is down.
 - v. Phone chargers available at the information desk to rent out. Checkout will begin next week.
 - b. Dining Services-Albert Worotikan and Jane Cameron-Jensen
 - i. The Summit will now be called the Summit Marketplace
 - 1. Will offer a made to order salad and vegan options
 - 2. The salad bar in Wolf Express will be moving over to the Summit Marketplace.
 - 3. The cashiers for the Summit Marketplace will now be placed outside of the food area. Will be placed by the salad bar.
 - 4. The grill will be getting a new facelift
 - ii. The Press
 - 1. Did not make the projected amount of revenue
 - 2. To make up for costs associated with The Press, Café' Allegro will be closing.
 - iii. Wolf Express
 - 1. Will be moving to the empty Café' Allegro space
 - 2. Salad bar will be moving to the Summit Marketplace
 - 3. Space will remain empty for now until we find a new revenue source to be placed in the space
 - iv. Café' Allegro
 - 1. Will be closing.
 - 2. Will be remodeled to accommodate putting the Wolf Express into that retail space including tearing down the wall between the seating spaces and the coffee shop.
 - 3. Will focus on grab and go items.
 - 4. This should all happen by the Fall 2017
 - c. Bookstore-Mark Lane

- i. Marketing Phase
 - 1. Surverying
 - 2. Have the use of 200-500 hours with the interns
 - 3. How to align and support the strategic plan
 - 1. How is the space being used?
 - 2. Rebranding/Renaming-to the Wolf Store possibly
 - i. Name change to happen by the Fall 2017

IV. Old Business

- a. Digital Signage Policy
 - i. Increase the amount of time to 30 seconds
 - 1. Move to increase the time to 60 sec.
 - ii. Change Chelsee Blatner's position title on the form.
 - iii. Patrick moves to approve-Jennifer and Aislynn ½
- b. Reservations Policy
 - i. Sent to the policy council to review
 - ii. Sue 1-Jennifer 2

V. New Business

- a. Begin a campus labs survey assessment for building use in the future.
- b. Determined a standing meeting time for the WUC Advisory Board Meetings.
 - i. Third Friday of the term at 1:00pm

VI. Announcements

- a. Freebie Fridays will not be happening next year except the possibility of once a month basis.
- b. Student Engagement departmental strategic plan will be developed by Fall and reported back to the WUC advisory board.

VII. Adjournment

a. Jason and Jennifer