

Minutes from March 22, 2019 Meeting:

1. Lisa Catto gave a report on Ellucian Mobile subcommittee meeting– two issues were discussed
 - 1.1. Ellucian mobile accessibility
 - 1.2. President's endorsement – it was decided that a high level summary will be presented to the President for his approval
 - 1.3. Summary document is available in summary folder
 - 1.4. Comments will be accepted until Friday (3/29/2019), 5:00 pm
2. Amy Clark gave an update on Campus Scheduler and explained how it works
 - 2.1. No timeline yet on when it will become functional but wanted it by the time of SOAR
 - 2.2. She also wanted to avoid conflict with Ellucian Go
3. Sub-committee on LMS did not meet this month
 - 3.1. Policy draft in old business folder – Amy and Erin worked on it
 - 3.2. Amy suggested that the draft will go to Ryan Hagemann and he will suggest the next step
 - 3.3. Amy will move it to policy council if no changes are needed
 - 3.4. There was consensus to move forward with this plan
4. LMS review process – Scott suggested that comments be posted to UTAC, then the document will to President and Provost
 - 4.1. It should also to Faculty Senate, so that faculty are aware of the developments
 - 4.2. Same branding recommended from one course to another for ease of navigation
 - 4.3. Vendor options were discussed – Moodle, Canvass, Blackboard, some small ones
 - 4.4. A sub-committee of five was suggested which will also include online PLC. Suggested members to include Dave Harwell, one student and one GA
 - 4.5. Scott talked about a survey and its purpose
 - 4.6. Amy suggested that survey like this should include technical side
 - 4.7. LMS needed to be spelled out in words
 - 4.8. Glossary, if needed
 - 4.9. Action item: Form LMS committee; then the next step
5. Technology plan: Adele Schepige opened the discussion
 - 5.1. How to create campus technology plan; we need goals
 - 5.2. Similar plans of some other institutions were discussed
 - 5.3. Use of same language as our strategic plan was suggested
 - 5.4. Technology plan will follow strategic plan as it is well structured
 - 5.5. Whole group needs to be involved but there will be sub-groups
 - 5.6. Goals: institutional priorities
 - 5.7. Steve suggested that at this stage criterion of the plan should be content, not layout
 - 5.8. Who will own the plan? UTAC is only going to produce a guiding plan
 - 5.9. The group started collecting mission and vision statements from Boston College, University of Florida and Chico State plans
 - 5.10. Timeframe: Steve suggested that the plan be delivered at the end of Winter term
 - 5.11. Name of plan: WOU Technology Plan 2020 – 2024

6. Michael Ellis made presented the 3rd Chapter on cyber security; he also talked about multifactor authentication and DUO.