

University Technology Advisory Committee

Western Oregon University

Meeting Agenda, April 24, 2020; 9am-11am, Zoom

Committee Attendees: Beverly West, Chelle Batchelor, Bill Kernan, Marcus Wenzel, Ben Hays, Melanie Landon-Hays, Camila Gabaldon, Amy Clark, Lisa Cato, Shahid Abdus, Judy Vanderburg, Stacey Rainey, Dona Vasas, Ryan Jennings

Guests:

Note Taker: Ryan Jennings

Begin Zoom Recording

Review minutes

- <https://docs.google.com/document/d/1JAFIkX9Q9PfAj6dURviWWHSv502BBH54LxD8ex-hdXU/edit>

New business

- Canvas update
 - Jan - Proposal to adopt canvas long term
 - Spring Pilot (up to 400 active users)
 - Ben provided Canvas sandbox for go-live
 - We are planning on ~20 live courses as of now
 - Proposal for expanded Summer pilot (approved)
 - Expected robust pilot in the Fall
- [Covid-19 response](#)
 - WebEx/Zoom
 - Limited WebEx licensing, quick turn around on Zoom implementation
 - Everyone was loaded with @wou.edu accounts, caused some confusion at first ("sign in with Google")
 - Zoom is being heavily used now
 - ~100 students using Zoom at this time

- Exam proctoring survey
 - We need a proctoring solution
 - A number of solutions have been utilized for Spring term that may not be ideal?
 - Zoom is a potential solution for replace “fee-based” products
 - May be able to proctor a few Finals Week exams this term with Zoom?
- Wifi hotspots
 - Need identified through survey
 - We procured ~150 hotspots, most are checked out now
- Computing devices
 - Library and USC were able to meet this need.
 - We still have equipment available for checkout
- Student survey
 - Survey results gathered and will be made available soon
 - Urgent student needs have been addressed first
 - A lot of students expressed lack of remote learning knowledge and negative impacts from loss of in-person experiences
 - Concerns about graduation were also noted in survey results
 - There were positive comments from our students as well
- Faculty survey
 - Currently being planned
 - Academic Innovation is hoping to identify our needs for Fall term
 - Our plans will impacted by the Governor’s plan for reopening Oregon
- Technology survey
 - Has been delayed
 - This will be directed to staff and faculty, and will be a reoccurring UTAC effort
 - UTAC subcommittee folder created to coordinate efforts/content
 - This survey might be available for this coming Fall term. Future surveys will likely be released in the Spring

Old business

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Subcommittee reports

- Apple Subcommittee
 - Has been on hiatus due to COVID-19.
 - More info by May UTAC meeting

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- Technology Plan
 - No new updates
- Ellucian Mobile
 - We haven't met during the COVID-19 crisis. We'll set up a meeting for sometime in the next couple of weeks.
 - No new updates
- Reporting Subcommittee
 - Efforts have been focused on developing survey questions
 - Timelines have not been adjusted yet.

NEXT UTAC MEETING - June 26, 2020