

University Technology Advisory Committee
Western Oregon University
Meeting Agenda, June 11, 2021 1pm-2:45pm

Committee Attendees: Chelle Batchelor, Bill Kernan, Melanie Landon-Hays, Dona Vasas, Lori Palmer, Michael Smith, Lisa Catto, Steve Taylor, Stacey Rainey

Guests: Michael Ellis

Note Taker:
Camila/Bill/Chelle

Review minutes

- [May meeting minutes review link](#)

UCS/Security Update

- Michael Ellis
 - DUO is being implemented for VDI & VPN (not on campus machines) – start of fall term
 - Same functionality as currently
 - Same phone app, token, etc.
 - Why – protect WOU data, FERPA concerns, prevent theft of data
 - More details in Information Security training on Portal
 - Clean up h: & i: drive, looking for old data that contains FERPA content

New business

- NameCoach - should we explore it? Possibly recommend it?
 - NameCoach is a tool that people can use to record name/pronouns and embed them in different systems. This fosters a sense of inclusion by allowing people to hear the correct pronunciation of names and surface pronouns.
 - OSU currently using
 - Funding model may require a UBAC proposal. GEER funding may be a source of startup funding for this.
 - This is a campus-wide technology rather than specific to Academic Innovation, so UTAC is an appropriate review committee.
 - Concerns would be how integrations would be done (limited staff time) and working with deaf/hard of hearing individuals to have interpreters get their names and pronouns entered correctly.
 - Cost is around \$25k for three full years of use.
 - Positive feedback from members of UTAC
 - Importance of instructors getting students' names right; helpful for commencement
- Need to revisit UTAC review structure. When/what do we review? How does it sync with UBAC process? Are there thresholds?

- WebEx
 - Purchased 5 years ago
 - COVID began, purchased a Zoom license that covers all of campus
 - WebEx is very expensive - Bill reached out and talked to LouAnn because President's Office was using WebEx for Board and Cabinet meetings. LouAnn said, talk to Nathan and Deborah. They would rather use Zoom than Webex.
 - List of all WebEx users over last 2 months: President's Office and 1 faculty member. The rest were internal to UCS.
 - Recommend: get rid of WebEx altogether. \$520/license
 - Response: multiple reports of WebEx being buggy, difficult to use.
- Zoom: we have enterprise Zoom for education. One day we'll implement it with SSO.

Old business

- CircleIn
 - Campus-wide pilot update
 - Faculty and Student surveys for feedback both gave fairly "middle of the road" responses.
 - Overall, student responses were that they didn't know it existed, hadn't used it, or didn't find it particularly useful.
 - Marcom tried to do an article about it and couldn't find students that had a positive experience with CircleIn
 - Too many other things on Faculty members' plates right now
 - Recommendation is not to renew the contract.
 - Kudos for process: try it out, survey stakeholders, make a decision whether or not to continue
 - Lessons learned: under normal circumstances, pilot with a small group, not the entire campus. CircleIn could have been piloted with two or three classes if not for the sense of urgency that students needed a tool to help them study and connect with each other online during COVID. For new tech, less than 3 years since inception, negotiate to be a "development partner" or "beta tester" at a reduced rate

Subcommittee updates

- Technology Plan
 - Meetings with stakeholder groups
 - Research and Sponsored Projects
 - ODS
 - Registrar - complete
- Reporting Subcommittee
 - No report. Still seeking new chair or co-chair. No volunteers from UTAC, so Amy will reach out to folks who are not UTAC members.
- Tech Accessibility Subcommittee
 - No report. Work will continue over summer.